



Redenhall with Harleston Town Council

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Memorial Leisure Centre
Wilderness Lane
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Minutes

of a meeting of Redenhall with Harleston Town Council Finance Committee
held at the council offices, Harleston Leisure Centre
at 6.00pm on Tuesday 8th November 2016

In Attendance: Councillors: Barry Woods (Chairman) Mark Betts, Adrian Brownsea, Frances Bickley and Simon Marjoram

Also present: Lynda Ling (Town Clerk)

1. **Welcome** – The Chairman welcomed those present at the meeting
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting** – Councillor Betts declared a prejudicial interest in Item 8 (Harleston Senior Section Girlguiding UK) and Councillor Marjoram declared the same for Item 8 (Harleston Information Plus) and a personal interest in Item 8 (Waveney Valley Community Archaeology Group)
4. **To approve the minutes of the meeting held on Tuesday 11th October 2016** – Agreement was proposed by Councillor Brownsea and seconded by Councillor Bickley
ALL AGREED
5. **Matters arising** - None
6. **Financial report from chairman** – The chairman reported that the figures are as to be expected for this time of year with no unexpected spend for October.
7. **Update on budget proposal for 2017/18** – The chairman informed members that he had designed a spreadsheet which gave more in depth detail on the finances of the council. Both the clerk and himself had started work on the budget (which was brought up for viewing on the projector) and explained that this was the first phase of work to be done, with more work to be undertaken in the coming weeks. Councillor Brownsea asked a number of questions which were answered by both the clerk and the chairman. All councillors would receive a copy of the spreadsheet as it was updated on a month by month basis. It was envisaged that the final version would be completed by Christmas for agreement in council in January 2017.
8. **Grant applications received for the year 2017/18 and any agreed action** – Members considered the following applications and made their recommendations as follows:

Organisation	Amount requested	Reason	Recommendation
Harleston Information Plus	£6000	The grant will be used to help with running costs, including staff salaries and overheads such as electricity, telephone and rent	£5,000 provided that further info is given on current financial information
Harleston & Waveney Festival	£1000	Contribution has historically been used to promote a major event and to support the family day	£500
Waveney Foodbank	£500	Due to a fall in grant funding, income is no longer covering running costs by just over £4000 pa.	A nominal £500 but to invite the funding manager to the next meeting first
CAB	£600	Any amount would be gratefully received. Continuation of services.	£600
Harleston & District Historical Society	£520	As in previous years, half of the grant will pay for the annual rent of the museum building and the other half for the storage of the 18 th century Harleston fire engine	£520
Waveney Valley Community Archaeology Group	£650	To provide a colour illustrated printed and bound booklet and downloadable PDF of a report of the spigot mortar dig on the recreation grounds	More information needed but a nominal £300
Harleston Senior Section Girlguiding UK	£400	To pay the rent on a hall for one year. Due to the closure of the URC hall there is nowhere to meet as can't afford to pay high rents due to low starting numbers	£400

Agreement to the above proposals was proposed by Councillor Betts and seconded by Councillor Bickley
ALL AGREED

9. Date and time of next meeting – the next meeting will take place on Tuesday 13th December at 6.00pm in the council offices.

Meeting closed at 20.39pm

Signed.....

Date.....