



# Redenhall with Harleston Town Council

Town Clerk: Mrs Lynda Ling  
Chairman; Mr Barry Woods

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Memorial Leisure Centre  
Wilderness Lane  
Harleston  
Norfolk IP20 9DD

## Notice of Meeting to Members of the Public and Press

You are cordially invited to attend a meeting of Redenhall with Harleston Town Council, Recreation Committee which will be held in the Council Offices, Harleston Leisure Centre, on Wednesday 7<sup>th</sup> December 2016 at 7.30 pm to consider the business detailed below.

There will be an opportunity for public participation after agenda items 4 and 17.

Signed: Lynda Ling – Town Clerk

Date: 30th November 2016

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### AGENDA

1. Welcome.
2. To receive and accept apologies from members unable to attend.
3. To receive any declarations of pecuniary or any other Interests in particular matters to be raised at this meeting.
4. To approve the minutes of a meeting of the Recreation Committee held on Wednesday 2<sup>nd</sup> November 2016.

**The meeting will be adjourned for public participation (up to a maximum of 15 minutes)**

5. To receive reports from clubs and agree any necessary action.
6. To discuss the operation of the Tennis and Squash Clubs electronic booking system and agree any necessary action.
7. To receive a gym report (to include 6 month off peak trial) and agree any necessary action.
8. To receive quotations for the painting of the upper walls of the gym and agree any necessary action.
9. To discuss arrangements for car park gate closures over the Christmas and New Year periods and agree any necessary action.
10. To receive quotations for the laying of a public footpath from the Wilderness Lane vehicle entrance to the car park and agree any necessary action.
11. To receive quotations for repairs to pot holes in the main car park and agree any necessary action.
12. To discuss the format, wording and quotation for the revised entrance signage and agree any necessary action.
13. To receive an update on the waste recycling service contract.
14. To discuss any health and safety items.
15. To receive reports from committee members (for information only).
16. To resolve to approve items of expenditure.
17. To be informed of significant correspondence and agree any necessary action.

**The meeting will be adjourned for public participation (up to a maximum 5 minutes)**

18. To confirm the date of the next meeting – Wednesday 1<sup>st</sup> February 2017 at 7.30pm in the Council Offices, Harleston Leisure Centre.