



Redenhall with Harleston Town Council

Clerk: Lynda Ling

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Memorial Leisure Centre
Wilderness Lane
Harleston
Norfolk IP20 9DD

Notice of Meeting

Notice is hereby given that you are summoned by the Chairman to attend the next meeting of Redenhall with Harleston Town Council Meeting which will be held at the Social Club, Memorial Leisure Centre, Wilderness Lane, Harleston on Wednesday 14th December 2016 at 7.00pm

Members:

Cllr. M. Betts	Cllr. J. Marjoram
Cllr. F. Bickley (Vice-Chairman)	Cllr S. Marjoram
Cllr. A. Brownsea	Cllr. S. Nicholson
Cllr. I. Broughton	Cllr. G. Rose
Cllr. M. Goodswen	Cllr. M. Roberts
	Cllr B. Woods (Chairman)

Signed: *Lynda Ling*
Town Clerk

Date: 7th December 2016

Members of the press and public are welcome to attend and there will be an opportunity for public participation after agenda item 5 and 23

AGENDA

1. Welcome
2. To receive and accept apologies from members unable to attend.
3. To receive any declarations of pecuniary or any other Interests in particular matters to be raised at this meeting
4. To approve the minutes of the meetings held on Wednesday 9th and 23rd November 2016 and note the draft minutes from the Recreation Committee (Wednesday 2nd November 2016), Planning Committee (Wednesday 16th November 2016), Personnel Committee (Tuesday 22nd November 2016) and Finance Committee (Tuesday 8th November 2016)
5. Matters arising from previous minutes

The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the Agenda only

6. Police, District and County Councilor's reports

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

7. Chairman's report
 8. Report on the public meeting regarding car parking in Harleston
 9. Update on the old toilet block and agree any action
 10. To agree the proposed budget and precept recommendations put forward by the Finance Committee and agree any action
 11. Information on proposals put forward by The Boundary Commission and agree any action if necessary
 12. To validate the preferred suppliers list as previously circulated and agree any action
 13. To consider the allocation of grants as recommended by the finance committee (based on additional requested information) and agree any necessary action which include:-
 - Harleston Information Plus
 - Waveney Foodbank
 - Waveney Valley Community Archaeology Group
 14. To consider recommendations put forward by the Personnel Committee, ratification of job descriptions for gym staff and if necessary, agree any action
 15. To consider recommendations put forward by the Personnel and Finance Committee's, change of pay and conditions for two members of staff and if necessary, agree any action
 16. To consider a recommendation put forward by the Environment Working Group on the placement of a memorial bench in Union Street and agree any action
 17. Update on the review of market stallholder rents as recommended by the Environment Working Group and agree any action if necessary.
 18. To receive reports from working groups and agree any action
 19. To receive reports from Committees and note their decisions and where appropriate agree any action
 20. To receive reports from town councillors (for information only)
 21. To receive the Clerk's report (for information only)
 22. To approve items of expenditure invoiced since the November 2016 meeting and note balances
 23. To be informed of significant correspondence and agree any action (list as circulated)
- The meeting will be adjourned for public participation (maximum 10 minutes)**
24. To confirm the date of the next meeting – Wednesday 18th January 2017 at 7.00pm at the Harleston Leisure Centre

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm