



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## **Notice of Meeting to Members of the Public and Press**

You are cordially invited to attend a meeting of Redenhall with Harleston Town Council, Recreation Committee which will be held in the Council Offices, Harleston Leisure Centre, on Wednesday 1<sup>st</sup> November 2017 at 7.30 pm to consider the business detailed below.

There will be an opportunity for public participation after agenda items 4 and 13

**Signed: Lynda Ling – Town Clerk**

**Date: 25<sup>th</sup> October 2017**

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## **AGENDA**

1. Welcome
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of pecuniary or any other Interests in particular matters to be raised at this meeting
4. To approve the minutes of a meeting of the Recreation Committee held on Wednesday 4<sup>th</sup> October 2017

**The meeting will be adjourned for public participation (up to a maximum of 15 minutes)**

5. Matters arising
6. Chairman's report
7. To receive reports from regarding the gym, maintenance, any club reports and agree any action
8. To consider items relating to the recreation grounds and agree any action
9. To review the emergency evacuation and lone working procedures and agree any action
10. To receive reports from committee members (for information only)
11. To receive a clerks report (for information only)
12. To resolve to approve items of expenditure
13. To be informed of significant correspondence and agree any necessary action

**The meeting will be adjourned for public participation (up to a maximum 5 minutes)**

14. To confirm the date of the next meeting – Wednesday 6<sup>th</sup> December 2017 at 7.30pm in the Social Room, Harleston Leisure Centre