



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling  
Chairman: Mr B. Woods

## Minutes of a meeting of Redenhall with Harleston Town Council Held at Harleston Leisure Centre On Wednesday 16<sup>th</sup> August 2017

**Present:** Councillors – Barry Woods, Frances Bickley, Mark Betts, Ian Broughton, Richard Joselyn and John Marjoram.

**Also Present:** District Councillor Jeremy Savage, District Councillor Brian Riches, Jonathan Pyle, Lynda Ling (Clerk), and 4 members of the public.

- 1. Welcome** – Councillor Woods welcomed those present at the meeting.
- 2. To receive and accept apologies from members unable to attend** – Apologies were received and accepted from Councillors Roberts, Brownsea and Rose
- 3. Declarations of pecuniary and other interests** – Councillor Joselyn declared an interest in item 9. Councillor Bickley declared an interest in item 21
- 4. To approve the minutes of the town council meeting held on Wednesday 19<sup>th</sup> July and note the minutes from the Recreation Committee held on Wednesday 5<sup>th</sup> July 2017, the Finance Committee (13<sup>th</sup> June 2017), draft Personnel Committee Minutes (24<sup>th</sup> July 2017), Agreement to approve the minutes where proposed by Councillor Marjoram and seconded by Councillor Broughton.**  
**ALL AGREED**
- 5. Matters arising from previous minutes** – none
- 6. Police, District and County Councillor's reports** – Councillor Woods read out the Police report which consisted of:

Message from PC Fields - Once again it has been a busy period with public engagements such as South Norfolk On Show, and a raft of local events, speeding complaints, pro-active burglary patrols in plain clothes along with the abstractions and emergencies that are ever present.

Statistics:

Anti-social Behaviour	1
Burglary – Business and community	1
Burglary – residential	1
Criminal Damage	7
Domestic	2
Hate Incident	1
Public fear, alarm or distress	5
Theft from a motor vehicle	2

Councillor Woods read out County Councillor Wilby's report which consist of:

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
Telephone: 01379 854519, email: harlestontc@harlestontowncouncil.co.uk

<http://www.harlestontowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

- Norfolk's councils are asking resident for their views on a joint vision for the county's future to 2036 and beyond. A public consultation has been launched on the Norfolk Strategic Framework, a document that sets out plans for the county's nine local authorities to co-operate across the whole of Norfolk on key planning matters, running across administrative boundaries settings out their shared objectives on housing, employment and infrastructure.
- The Norfolk Waste Partnership (NWP) is made-up of Norfolk's County, District, Borough and City Councils working together to improve waste and recycling services for Norfolk's residents and visitors. During September and October NCC are having their annual Household Hazardous Waste Day where residents can dispose safely items.  
[www.norfolk.gov.uk/hazardouswaste](http://www.norfolk.gov.uk/hazardouswaste) 0344 800 8020
- Foster carers and adopters in Norfolk are working closely together as part of a pilot project called Moving to Adoption, to support children who are moving from foster care to adoption.
- The Stars of Norfolk and Waveney awards has been launched. These awards are now in their 5<sup>th</sup> year and recognises the great work done by the many volunteers and groups across all of Norfolk and Waveney.

**7. Chairman's report – No report**

**8. To receive an update on monthly finances –** All members have received a copy of the monthly income & expenditure against budget, there was no unforeseen expenditure.

**9. To discuss the outcome of the extra town council meeting, the way forward (including discussing the arrangement of a town consultation/poll) and agree any action –** Councillor Bickley reported that at last week's extra ordinary meeting the members agreed to hold a Town Poll. Councillor Bickley started the process by proposing the poll, and 10 residents who were present agreed. Their names were Mark Bickley, Julia Feaviour, Richard Joselyn, Ian Broughton, Lynda Ling, Barry Woods, Mark Betts, John Marjoram, Steve Cox and Chris Lown. A discussion was held on the type of questions to be asked which needed to be straight forward and short. The three questions agreed were:-

- Option 1 – Would you like 1 hour free car parking?
- Option 2 – Would you like 2 hours free car parking?
- Option 3 – Would you like the town council to take out a new long term lease?

There was general discussion that the information on the flyer should contain the figures on how it will affect the cost to the tax payer. Agreement proposed by Councillor Betts and seconded by Councillor Broughton

**5 AGREED  
1 AGAINST**

**10. To discuss the Sophos Cloud Licence (to include the length of licence agreement) and agree any action –** This is a different product and will run alongside the existing Sophos, and it will include updates. Agreement to purchase 3 year licence. Proposed by Councillor Joselyn and seconded by Councillor Broughton.

**5 AGREED  
1 AGAINST**

**11. To discuss changing the town council paperwork from hard copy (paper) to electronic copy –** There are extra photo copying costs with the new printer/copier, and the Council is spending significantly more money sending out routine agenda papers to Councillors. The proposal is that all paperwork will be sent out electronically only, however, Councillor Rose will not be able to receive the electronic copies, so he would still require a paper copy. Agreement proposed by Councillor Broughton and seconded by Councillor Joselyn.

**ALL AGREED**

**12. To discuss a standby for the Recreation Committee and agree any action –** It was agreed that Councillor Joselyn would be standby which was proposed by Councillor Betts and seconded by Councillor Broughton.

**ALL AGREED**

**13. To discuss the potential election of a councillor and the implications for the council (which will include a decision on the costs associated with election procedure), including whether the Council wishes to have poll cards** – The members discussed the calling for an election with 10 residents having signed the required form with SNC, which means that vacancy has now been locked in. If one person is nominated for election then there is no cost. If more than one person is nominated then it is a contested election, and the question the council has been asked is if they wanted polling cards which could be prepped in advance if an election is called for. Agreement to the ordering of polling cards if required was proposed by Councillor Bickley and seconded by Councillor Betts

**ALL AGREED**

**14. To receive reports from working groups and agree any action** – None

**15. To receive reports from Committees and note their decisions** -

**Recreation Committee –**

- Agreed the boiler for the gym reception heating, terms and conditions for the Social Room, discussed future memorials for both the recreation ground, and the town. Agreed to a request to use the recreation ground for a cider festival

**Finance Committee –**

- Has looked at business continuity and reserves.

**16. To receive reports from town councillors (for information only)** – None

**17. To receive the Clerk's report (for information only)** – The Clerk read out her report which consisted of:

**Up and coming roadworks in Harleston -**

- 18<sup>th</sup> August – 23<sup>rd</sup> August – Redenhall Road, NCC, Traffic Control – Stop/go boards
- 21<sup>st</sup> August – 23<sup>rd</sup> August – Gawdy Close – Anglian Water – some carriageway incursion
- 11<sup>th</sup> September – 6<sup>th</sup> October – London Road – from opposite its junction at Willow Walk to Malthouse Court junction – NCC – Traffic using the road will be temporarily prohibited from parking, stopping and loading/unloading vehicles for the purpose of footway resurfacing and kerbing works.
- 10<sup>th</sup> October – 13<sup>th</sup> October – Exchange Street – Fulcrum Pipelines Ltd – Road Closure.

**Harleston's Future** – The Town Council has received an invitation, along with other organisations, to have a free stall at the Harleston Food and Drink Festival and AppleFest. The theme would be to do something around apples, e.g. apple carving competition, best apple pie competition, apple pie eating context etc.

**18. To approve items of expenditure invoiced since the July 2017 meeting and note balances** – Payments already made, TC £56.00, Rec £111.00, Cheques TC £128.35, Rec £78.30, BACS TC £3,672.20, Rec £4,039.78. Proposed by Councillor Marjoram and seconded by Councillor Joselyn

**ALL AGREED**

**19. To be informed of significant correspondence and agree any action (list as circulated)** – None

**The meeting adjourned for public participation 7.42pm and reconvened at 7.45pm**

- Councillor Riches stated that the poll will be run like a general election, SNC electoral services will be running it and will be independent of the town council
- Councillor Woods, reported that last week's meeting was the most appalling meeting he had ever attended, Councillors serve on this council for nothing and it's unacceptable.

Councillor Woods is disgusted by the Business Forum and way they treated people at the meeting, and one of the things that was not discussed by them is the mention of contributions towards paying for car parks which meant it was impossible to have a discussion and a proper decision making process. Thanks to Councillor Fuller for extending the deadline so we could fit within framework.

Councillor Woods proceeded to read out a letter that he had written which said that as Chairman/Councillor of the Council he is resigning with immediate effect and stood up and left the meeting.

Councillor Bickley took over the chairmanship of the meeting and it was proposed that there is a vote of thanks to Councillor Woods.

The meeting was suspended for public participation at 8.50pm and reconvened at 8.52pm

Julia asked to make a comment that the Business Forum don't act on behalf of all businesses.

**20. To resolve to exclude the press and public {Public Bodies (Admission to Meetings) Act 1960, Sec 1 (2)] due to the confidential nature of the following items.**

**21. To discuss personnel items** – A discussion was held on the current levels of gym staff and recommendations put forward by the Personnel Committee were agreed. Proposed by Councillor Joselyn and seconded by Councillor Broughton.

**22. To confirm the date of the next meeting – Wednesday 20<sup>th</sup> September 2017 at 7.00pm**

**Meeting ended at 8.05pm**

Signed: .....

Date: .....