



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling  
Chairman: Mr B. Woods

## Minutes

of a meeting of Redenhall with Harleston Town Council Finance Committee  
held at the council offices, Harleston Leisure Centre  
at 6.30pm on Tuesday 13<sup>th</sup> June 2017

**In Attendance:** Councillors: Barry Woods (Chairman) Mark Betts, Adrian Brownsea, and Frances Bickley and Ian Broughton

**Also present:** 2 representatives from the Tennis Club and Lynda Ling (Town Clerk)

1. **a) Election of Chairman** – Councillor Woods put himself forward to continue the role of Chairman. Agreement was proposed by Councillor Bickley and seconded by Councillor Betts.

**3 AGREED  
1 ABSTAINED**

**b) Election of Vice-Chairman** – Councillor Betts proposed Councillor Bickley to take on the role which was seconded by Councillor Broughton.

**ALL AGREED**

2. **Welcome** – The Chairman welcomed those present at the meeting

3. **To receive and accept apologies from members unable to attend** – None

4. **To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting** – None

5. **To approve the minutes of the meeting held on Tuesday 9<sup>th</sup> April 2017** – Agreement proposed by Councillor Brownsea and seconded by Councillor Bickley

**ALL AGREED**

6. **Monthly finance report** – The chairman reported that there was no unexpected spend and figures are as you would expect two months into the financial year.

7. **Matters arising** –

- Councillor Bickley reported that a response had been received from the Leader of South Norfolk regarding the proposal regarding the car parks which was put forward by the council in March. This will be discussed at the town council meeting on the 21<sup>st</sup> June 2017.
- The members agreed to keep the meetings to the second Tuesday of the month at 6.30pm

8. **Chairman's Report** – None

9. **Consideration of grants received (Harleston Hockey Club and Harleston Future) and any agreed action** – This was discussed at a previous meeting and it was

agreed that if the Christmas Lights group donated £250 towards the £500 requested from Harleston Future, that the finance committee would support the application. After looking at the budget for the grants budget, the committee agreed that there was no money left for any more grants so unfortunately the Hockey Club application was still declined. Agreement to recommend to full council that the Harleston Future application be approved was proposed by Councillor Betts and seconded by Councillor Broughton. **ALL AGREED**

**10. To discuss the internal auditors report and agree any action** – After a short discussion Councillor Brownsea commented that all members of staff should be commended for their hard work which has led to a satisfactory auditors report. Agreement to recommend to full council that the report be accepted was proposed by Councillor Brownsea and seconded by Councillor Bickley. **ALL AGREED**

**11. Discussion on the purchase of a water bowser as recommended by the Environment Committee** – The clerk informed members that the purchase of the water bowser would come from the equipment purchases budget (£1000) from the Environmental heading and would cost £610.00 + VAT

**12. Discussion on the purchase of CCTV for the gym reception area and agree any action** – The chairman informed members of a recent incident which involved disruptive behaviour from a group of youths and the concerns for staff under those circumstances, especially during times of lone working. The chairman and clerk had deemed the incident serious enough to purchase a CCTV camera to cover the gym reception area at a cost of £220 as standing orders allow.

**13 Discussion and consideration of new information presented at the Recreation Committee concerning the refurbishment of the tennis courts and any agreed action** – The two members of the public present at the meeting were from the tennis club and spoke of the report which had been presented to the Recreation Committee. Further information was given to the members which explained how they had come to the conclusions presented in the recreation committee report, the standard of the tennis court refurbishment and the loan which need to be taken out for £5,000 interest free. The tennis club members also confirmed that there would be no conditions attached by the tennis club for their part of the contribution towards costs. The tennis members then left the meeting. After a lengthy discussion on how to take the refurbishment forward, members agreed to recommend to full town council that a loan be taken out for the above amount and with the remainder of the funding already in place, get the tennis court works done. Agreement was proposed by Councillor Betts and seconded by Councillor Bickley. **ALL AGREED**

**14. Discussion on current and future reserves and agree any action** – The chairman spoke of the current reserves and the members discussed the operating monthly expenditure which taken annually, does not leave much in operating expenditure. Thought should be given to this being discussed further and it was suggested that the Development Working Group could be the members to explore it in more detail. Councillor Brownsea said that the council must be prudent on the reserves figures as far as the car parks are concerned.

**Date and time of next meeting** – the next meeting will take place on Tuesday 11<sup>th</sup> July 2017 at 6.30pm in the council offices.

Signed .....

**Meeting closed at 20.15pm**

Date.....