



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting to Members of the Public and Press

You are cordially invited to attend a meeting of Redenhall with Harleston Town Council, Recreation Committee which will be held in the Council Offices, Harleston Leisure Centre, on Wednesday 6th September 2017 at 7.30 pm to consider the business detailed below.

There will be an opportunity for public participation after agenda items 4 and 16

Signed: Lynda Ling – Town Clerk

Date: 26th July 2017

AGENDA

1. Welcome
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of pecuniary or any other Interests in particular matters to be raised at this meeting
4. To approve the minutes of a meeting of the Recreation Committee held on Wednesday 2nd August 2017

The meeting will be adjourned for public participation (up to a maximum of 15 minutes)

5. Matters arising
6. Chairman's report
7. To receive reports from regarding the gym, maintenance, any club reports and agree any action
8. To consider items relating to the recreation grounds and agree any action
9. To consider reviewing procedures relating to fire and health and safety policies in the leisure centre building and any agreed action
10. To discuss any health and safety items (including the H & S risk assessment recently completed)
11. To consider the hiring out of the social room outside of gym opening hours and any agreed action
12. To consider systems to control access for the tennis courts and any agreed action
13. To receive reports from committee members (for information only)
14. To receive a clerks report (for information only)
15. To resolve to approve items of expenditure
16. To be informed of significant correspondence and agree any necessary action

The meeting will be adjourned for public participation (up to a maximum 5 minutes)

17. To confirm the date of the next meeting – Wednesday 4th October 2017 at 7.30pm in the Council Offices, Harleston Leisure Centre