



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling
Chairman: Mr B. Woods

Minutes of a meeting of Redenhall with Harleston Town Council Held at Harleston Leisure Centre On Wednesday 19th July 2017

Present: Councillors – Barry Woods, Frances Bickley, Mark Betts, Ian Broughton, Richard Joselyn, John Marjoram and Greg Rose.

Also Present: District Councillor Jeremy Savage, District Councillor Brian Riches, Lynda Ling (Clerk), Tina Page (Office Administrator) and 31 members of the public.

1. **Welcome** – Councillor Woods welcomed those present at the meeting.
2. **To receive and accept apologies from members unable to attend** – Councillors Nicholson, Roberts and Wilby.
3. **Declarations of pecuniary and other interests** – Councillor Joselyn declared an interest in item 9.
4. **Approval of the minutes** - of the meetings held on Wednesday 21st June 2017 and note the minutes from the Recreation Committee Wednesday 7th June 2017, draft minutes from the Planning Minutes 28th June 2017 and draft minutes from Environment Committee 4th July 2017. Agreement proposed by Councillor Marjoram and seconded by Councillor Broughton. **ALL AGREED**
5. **Matters rising from previous minutes** – None.

It was agreed to suspend the standing orders for public participation when the required item is discussed on the agenda.

6. **Police, District and County Councillor's reports** – Councillor Woods read out the police statistics:

- Burglary - residential – 2
- Criminal Damage – 4
- Domestic - 4
- Theft from a motor vehicle – 4

Councillor Woods read out the report from County Councillor Wilby, which consists of:

- Archbishop Sancroft School has been ranked as 'Outstanding' following a recent SIAMS (statutory inspection of Anglican and Methodist Schools) inspection. The report found that the school had 'Excellent pastoral and academic support of all pupils'.
- Following a recent monitoring visit by Ofsted they found that the local authority (NCC) is making steady progress in most area for children and young people. During the course of the

visit inspectors reviewed the progress of Leadership and Management, Children Looked After, Care Leavers and Help and Protection.

- More decisions on spending for small highway schemes will now be made locally thanks to a new arrangement which will give county councillors a new budget to meet local priorities. The scheme will see each county councillor have control of an annual £6,000 budget which can be used on small highways works in their division such, as advisory 20mph signs outside schools, small pavement extensions and modifications, and carrying out additional maintenance to footpaths or verges.
- Norfolk's Armed Forces Community Covenant Board welcomes the Veteran's Gateway. There are some 90,000 veterans living in Norfolk, many of whom require support for various reasons during and after the completion of their service career. The Veterans Gateway provides a 'one stop' service with website, online chat, phone line and text messaging service for UK veterans anywhere in the world, 24 hours a day.
- Congratulations to the Pink Tractor Ladies and all if their helpers on their 14th annual Tractor run which sets off every year from Thorpe Abbots Airfield and travels through our villages and Harleston where hundreds of people line the route to cheer them on the way.

District County Councillor J Savage – reported on the following:

- Would like to congratulate Harleston on reaching proposed agreement with South Norfolk about the future of car parking in Harleston. He is aware that the business community are not happy with the proposed new arrangements and we may well have a problem with parking in streets within reach of the town centre.
- There are potential problems with the future of the swimming pools as it is costing money out of the school budget to be run and this may not be viable in the future.
- At the recent meeting of the South Norfolk Council on 10th July new rules for financial governance were agreed, these have been tightened in one or two places to make sure that contracts and payments are only approved by the most senior officers of the Council.
- There have been considerable planning difficulties in neighbouring areas where the 5 year land supply has not been agreed and as this is a moving target it is not certain at any time that South Norfolk can maintain a 5 year land supply. Developers in many areas are opportunistically seeking opportunities and in many communities the infrastructure is lagging behind events.
- At the recent Peer Review South Norfolk met 24 of the 27 themes at a high performing level and the assessment of the Council against 9 indicators said that 7 of these were met at high performing level and 2 were rated advanced. There were several recommendations to enable South Norfolk to maintain their platinum status.

7. Chairman's Report – Councillor Woods read out his report which comprises of:

- There have been several incidents lately where the Police have been called, however from the Council point of view the outcomes do not seem to have been satisfactory. Barry has been communicating with Inspector Selvarajah about the matters, he has provided further information. However, it does appear that when reporting these incidents we are not obtaining sufficient information from the police to allow us to follow up matters if we are not satisfied with the result.
- Eyre – have now come forward with quotations for some of the work that we requested, which will be considered by the Recreation Committee in due course.
- The football club have been formally notified of the Council position with regard to both ongoing and further developments, and the conditions that would apply.
- Elysian associates have provided the initial information about creating the gym as a separate entity from the Council without charging this Council, and the matter will be considered by the Development Working Group who will report back in due course.

8 To receive an update on monthly finances – The financial summary was reviewed by councillors, no comments received.

The meeting was postponed at 7.27pm and reconvened at 7.51pm to discuss item 9

9 To discuss the car park meeting with SNC, options available and agree any action – After a lengthy discussion it was decided that the council need to have a breakdown on the costings that South Norfolk Council have provided. There will be a meeting for public participation on 9th August. If councillors have further questions and concerns, it was suggested that they should contact Councillor Bickley.

10 To discuss a recent meeting regarding the way ahead for Harleston's Future Town Team

– Councillor Joselyn reported on the following:

- Harleston's Future organised a meeting on 31st May 2017, to talk about whether there is a need for a Town Team in Harleston and, if there is, what its role and composition should be. The meeting was chaired by Rev Nigel Tuffnell as he interacts with a number of the organisation within Harleston but is independent from them.
- Some of the background and the options to enable representatives to get a clearer mandate from those they represent to bring back to the next which will be held on 27th September 5.30pm at the Swan.
- Background – Harleston in common with other small market towns, has faced a number of challenges in recent years as it seeks to remain a vibrant and economically viable whilst retaining its local character and community focus. There have been a number of initiatives that have contributed.
- The 'Shaping the Future Report' sponsored by the Town Council and Norfolk RCC was published in 2010. It set out a number of recommendations across a range of topics some of which have been forward by the Town Council.
- 'Market Towns Initiative (MTI)' in 2014 South Norfolk District Council provided funding over three years for market towns. Harleston's Future already existed and applied for MTI funding to support their activities and as a result was asked by SNDC to lead a 'Town Team' to bring people together and co-ordinate activities across the main organisations with Harleston.

11 To consider the Sophos Cloud Licence and agree any action – Councillor Betts reported the need for Council IT to be protected from Ransom ware. The prices were as follows:

- 1 year is £340 (£2.83 per user per month, £34 per year)
- 2 years is £509.70 (£2.12 per user per month, £25.48 per year)
- 3 years is £679.50 (£1.88 per user per month, £22.65 per year)

The agreement was proposed by Councillor Rose and seconded by Councillor Betts

**5 AGREED
1 AGAINST**

12. To receive reports from working groups and agree any action –

- **Development WG** – Skate Park, Car Parks and Business continuity was discussed at the last meeting.
- **Standing Orders WG** – Tenure of the chair was discussed and should be finalised at the Town Council meeting in September.

13. To consider reports from Committees and note their decisions and where appropriate agree any action –

- **Recreation Committee** – Fencing around the maintenance compound. Costings for false ceiling in the gym area. Privacy Partition for the entrance to the gym. EACH Cycle ride, stop of route. Health and Safety and fire risk assessments. Purchase of two mobile air condition units.
- **Finance Committee** – Cancelled
- **Planning Committee** – Developers Candler's property, 4 Planning decisions made, Mendham Hall was discussed. It was noted that the Old Bank is looking in a sorry state.
- **Environment Committee** – Cemetery Costs and edging kerb stones.

14 To receive reports from town councillors (for information only) –

- **Councillor Marjoram** – Reported that there are two people sleeping rough, one gentleman is a regular. The Town Council will need to keep an eye on it.
- **Councillor Rose** – had spoken to Chris from exchange II and he thinks that the litter problem on the Recreation Ground is less than a few months ago. There will be a need for funding as the cabin only has about 2 years life left.

15 To receive the Clerk’s report (for information only) –

- **Market Forum at Swaffham Town Hall** – Lin attended a forum for all towns that have a market taking place on a weekly and monthly basis. The object of the meeting was to pool idea’s for the continuing success of our markets across Norfolk, and to also talk about the problems faced with diminishing numbers of market traders and if its possible to attract new and different types of traders to our markets.
- **Up and coming roadworks in Harleston -**
27th July – 28th July – Weavers Croft – BT.
7th August – 11th August – Old Market Place – NCC
7th August – 11th August – Old Market Place – UKPN, Traffic control in place.
7th August – 11th August – Old Market Place – NCC, parking suspensions for overhead electricity cable works.
10th October – 13th October – Exchange Street, Fulcrum Pipelines Ltd – Road Closure

16 To approve items of expenditure invoiced since the June 2017 meeting and note balances

– Expenditure total – Payments for TC - £15,463.89 and Recreation Committee - £460.20.

Agreement proposed by Councillor Marjoram and seconded by Councillor Broughton **ALL AGREED**

17 Significant correspondence - None

18 To confirm the date of the next meeting – Wednesday 16th August at 7.00pm at the Harleston Leisure Centre. There will be an extra Ordinary meeting for Car Park discussion Wednesday 9th August at 7.00pm at Harleston Leisure Centre.

Meeting ended at 8.20pm

Signed:

Date: