



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes

of the meeting of the Recreation Committee held on
Wednesday 8th November 2017 at 7.30pm in the Council Offices at the
Memorial Leisure Centre, Harleston

Present: Councillors; Frances Bickley (Chairman), Mark Betts, Ian Broughton and Greg Rose
Also present: Lynda Ling (Town Clerk), 1 member of the public (Cllr. John Marjoram)

1. **Welcome** – The chairman welcomed those present at the meeting.
2. **To receive and accept apologies from members unable to attend** – Apologies were received and accepted from Councillor Roberts
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** – None.
4. **Approval of minutes of a meeting of the Recreation Committee held on Wednesday 4th October 2017** – Agreement proposed by Councillor Betts and seconded by Councillor Rose.
ALL AGREED
5. **Matters arising** – None
6. **Chairman's Report** – The chairman suggested reviewing the closing times for the winter months for the recreation grounds gates and put forward some thoughts as to what would work. The suggestion was October to March to change the locking of the gates to 8.30pm Friday, Saturday and Sunday and revert back to 9.30pm lock up for the summer months.

Further discussions need to be held on a combination locking system on the tennis court. An idea that has worked in the past has been put forward, which is that Kevin at the Esso Garage may help with out of hours booking out of courts, this needs further investigation.

7. **To receive reports regarding the gym, maintenance, any club reports and agree any action** –

Gym – A copy of the suggested opening times for the gym over the Christmas and New Year period was looked at and agreed. Proposed by Councillor Broughton and seconded by Councillor Rose.
ALL AGREED

Maintenance of Stair lift – During the maintenance of the stair lift, the engineer found that the carriage batteries are three years old and have reached the manufacturers' life expectancy and it is recommended that they be replaced at a cost of £145.46 + VAT. Agreement proposed by Councillor Betts and seconded by Councillor Rose. **ALL AGREED**

- 8. Consideration of items relating to the recreation grounds and agree any action –** The money has now been received from Rik Newton’s family and the bench has been ordered and received. Rik’s father wants to install the bench, and has agreed to liaise with the Maintenance Team Leader for this work to be undertaken.
- 9. Review of the emergency evacuation and lone working procedures and agree any action –** Deferred until next month
- 10. To receive reports from committee members (for information only) –**
Councillor Rose reported that he had spoken to the Maintenance Team Leader about the possibility of a wildflower edge along Wilderness Lane/Swan Lane fence, and also asked about an update on the football club’s planning application for floodlights. The clerk replied that she was waiting for further information from the football club on the finer details of the lights (power, height etc.) but would call SNC regarding some advice on a planning application.
- 11. To receive a clerks report (for information only) –**
- The clerk reported that the gym manager has asked if the council will pay for an eye test for her as she spends a lot of time on a VDU. It was agreed that the clerk should seek advice from the H & S consultant when she visits on Monday.
 - Budget – A reminder that if the Recreation Committee have any projects or suggestions for consideration for next year’s budget’s, these need to be submitted either to the chairman of the committee or the clerk.
 - Boiler and radiators in gym – Installation has been completed and commissioned, gym staff very much happier having some warmth.
- 12. Approval of items of expenditure –** Payments already made since last meeting £10,193.74
Cheques £509.22 and BACS £4979.59 (in addition to £2727.92 for HMRC, Pension Fund)
Proposed by Councillor Betts and seconded by Councillor Rose. **ALL AGREED**
- 13. To be informed of significant correspondence and agree any necessary action –** None
- 14. Date of the next meeting –** Wednesday 6th December 2017 at 7.30pm in the Social Room, Harleston Leisure Centre.

Meeting ended at 8.54pm

Signed

Date