



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling
Chairman: Mr B. Woods

Minutes

of the meeting of the Recreation Committee held on Wednesday 1st February 2017 at 7.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors; Matthew Goodswen (Chair), Greg Rose (Vice-Chair), Frances Bickley, Mark Betts, Barry Woods, Martin Roberts, Lynda Ling (Town Clerk), Andy Jackson (Operations Manager).

1. Welcome

2. To appoint a Chairman - following the resignation of Councillor Goodswen as Chair, it was proposed that Councillor Bickley take the Chair until May 2017.

Proposed by Councillor Betts and seconded by Councillor Rose - **ALL AGREED**

3. To appoint a Vice-Chairman, if appropriate - Not required.

4. To receive and accept apologies from members unable to attend - None

5. To receive any declarations of pecuniary or any other interest in particular matters to be raised at this meeting - None

6. To approve the minutes of the Recreation Committee - The minutes of the Recreation Committee meeting held on Wednesday 7th December 2016 were agreed.

Proposed by Councillor Goodswen and seconded by Councillor Betts - **ALL AGREED**

7. To receive reports from clubs and agree any necessary action - None

8. To receive an operations report and agree any necessary action -

The Operations Manager issued a written report and gave updates on the following matters;

- General ground management
- General building issues
- Position with replacement heating boiler and associated duct works
- Renovations to the social room
- Hot water boiler and supply to the football club changing rooms
- Use of the Social Room by the Football Club.

The Operations Manager reported that damage to the rotunda had again been experienced and that this was a regular occurrence and repairs would be in the region £100. Following discussion it was regrettably decided that the construction should be completely removed.

Proposed by Councillor Rose and seconded by Councillor Betts - **5 for 1 against.**

The Operations Manager also provided the meeting with a plan detailing the layout of the previously agreed security compound.

Councillor Rose enquired if the cost of gas and electricity to heat the water for the football club showers had been taken into consideration. It was explained that the current metering of utilities didn't allow for these readings to be taken.

9. To consider the hire of scaffolding to facilitate inspection and any subsequent repairs to the roof and lagging associated with the boiler flue and agree any necessary action - Andy Jackson informed the meeting that water was leaking from the region of the boiler flue as it exited the building, however it wasn't clear if the roof was leaking or if it was condensation caused through poor lagging. The cost of scaffolding to facilitate closer inspection would be £625 + vat. Following discussion it was agreed that T. C Garrett would supply the scaffolding.

Proposed by Councillor Goodswen and seconded by Councillor Rose - **ALL AGREED**

10. To discuss the route of the proposed footpath from Wilderness Lane to the main car park and agree necessary action – Following the instruction from the Town Council, an alternative route of the proposed footpath through the zip-wire area was assessed and deemed to be inappropriate due to the position of a number of trees and proximity to the zip-wire run.

Further discussion followed regarding a change of specification for the footpath to include; relocation of the barriers to allow easier access for lorries and the hatched lining of the car park to allow a route through for pedestrians. The extra work would raise the original quotation from £7,794 + vat to £8,853.50 + vat.

Following discussion it was agreed to recommend the new specification (with drawings) to the Finance Committee for their consideration.

11. To discuss health and safety issues and agree on any necessary action - None

12. To receive reports from committee members (for information only) - None

13. To resolve to approve items of expenditure -

Payment already made £3,057.22, Cheques to be signed £740.71, BACS payments; £6,472.76.

Proposed by Councillor Goodswen and seconded by Councillor Rose - **ALL AGREED**

14. To be informed of significant correspondence and agree on any necessary action - The Gym Manager has received a request from Ryan Evans to operate a racket restringing service from the centre with the council receiving £1.50/racket.

Agreement was proposed by Councillor Goodswen and seconded by Councillor Rose – **ALL AGREED.**

15. To resolve to exclude the press and public [Public Bodies (Admission to Meetings) Act 1960, Sec 1 (2)] due to the confidential nature of the following items.

16. To consider items relating to the recreation grounds (information pre-circulated) and agree any necessary action - Items concerning the recreation grounds were discussed and it was agreed that Councillor Bickley and the Town Clerk would make further enquires.

17. Date and time of next meeting – Wednesday 1st March 2017 at 7.30pm in the Council Offices, Harleston Leisure Centre

Meeting ended at 8.20

Signed

Date