



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling  
Chairman: Mr B. Woods

## Minutes

### of the meeting of the Recreation Committee held on Wednesday 1<sup>st</sup> March 2017 at 7.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

**Present:** Councillors; Matthew Goodswen, Greg Rose (Vice-Chair), Frances Bickley (Chair), Mark Betts, and Martin Roberts

Also present: 2 representatives from the football club, 2 representatives from the playground committee, 2 representatives from the squash and tennis club, 2 members of the public interested in the skate park, Lynda Ling (Town Clerk) and Tina Page (Office Administrator)

1. **Welcome** – The chairman informed those present that recording equipment will be used this evening as a trial for future meetings.
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** – Councillors Betts and Goodswen declared an interest in Item 9
4. **Approval of minutes of a meeting of the Recreation Committee held on Wednesday 1<sup>st</sup> February 2017** - Agreement proposed by Councillor Goodswen and seconded by Councillor Rose. **ALL AGREED**

**The meeting will be adjourned for public participation**

**(up to a maximum of 15 minutes)**

5. **To receive reports from clubs and agree any necessary action** - None
6. **To discuss a request from the football club to lay a footpath adjacent to the refreshment hut to the dug outs and agree any necessary action** – Craig Trudgill reported that they are getting more spectators at the football matches and mobility scooters can get stuck in the mud. The Football club would like to pay for a footpath to be laid with the council's permission. After a short discussion it was agreed that Craig would provide the Recreation Committee with the specification and plan for the path. There was a suggestion that the footpath joined the corner of the existing path near the bowls. **ALL AGREED**
7. **To review the lease of the grounds to the Football Club to include the Social Room hire and associated charges (which may include utilities) and agree any action** – Councillor Bickley suggested that Councillors Betts, Bickley and Rose meet with the football club to discuss the charges and room hire. Craig Trudgill informed

the meeting that if the club progress to the next league in the future, there will be a need for floodlights which would be approximately 17m high and a new electrical supply would need to be supplied from Swan Lane to accommodate the extra power required. A discussion followed regarding the need for planning permission and the possibility of evening matches taking place. Councillor Rose asked the Football Club to provide a specification of what is needed including the running costs for their own meter. It was agreed that a meeting would be arranged for the following week.

**8. To discuss the refurbishment of the tennis courts and agree any action –**

Councillor Bickley gave an update on the following:

- The Tennis Club have informed the Recreation Committee that the courts are not fit for purpose. Councillor Goodswen mentioned that there was an inspection done last year and it was agreed that some repair work needed to be done in as soon as possible.
- There is a £6,000 shortfall in the funding.
- Jenny Barton mentioned that the LTA may provide a donation. Also that the squash and tennis club will be putting some funds into the total cost needed.

There was a proposal that the Town Council makes up the shortfall using s106 funds. Proposed by Councillor Goodswen and Seconded by Councillor Roberts

*Councillor Rose left the meeting at 7.55pm*

**ALL AGREED**

**9. To discuss extending the weights area into the clerk's office and agree any**

**action –** The members discussed this item in detail, and agreed that the extra space was needed within the footprint of the building for the gym. A quote was received from the preferred supplier for the work required in order to achieve the desired result in making the clerk's office part of the gym. This will include cutting a doorway through from the gym, rerouting of electrical works and making good the area, changing the hinges on one of the windows to open wide enough for a fire escape, supply and fitting a pair of white PVC double glazed doors and the supply and fitting of frosted PVC on the windows. The total price for this is £2,515.58.

The CCTV will have to be moved out of the clerk's office and two quotes have been received and are as follows:

- a) £663.75
- b) £735.55

There is sufficient money in the CCTV budget to cover this move. In addition there will be a small charge for the changing of the alarm sensors (from clerk's office to gym) which is £70.

Quote 1 was proposed for acceptance by Councillor Roberts and seconded by Councillor Bickley.

**10. Discussion on the continued refurbishment of the social club room, including the alcohol licence and agree any action –**

The licensee for the building was discussed and it was agreed that it was a good idea to be bought back within the Town Council's control. At the moment Neil Shannon is the personal licence holder using Robin Twigges' premises licence. Lynda, being the Clerk, would need to take the course to also become a personal licence holder. Robin Twigge has arranged to remove the pumps, pipes and chiller next week. The next phase, of reducing the bar and repairing the leak under the bar floor, should be done in April. The chairs and

tables are to be put back into the Bordahopper room for storage. It was agreed to discuss at the next town council meeting.

11. **Discussion on the skate park concept and agree any action** – There is ongoing interest in having a skate park by youngsters and members of the playground group. Petitions are being signed both online and paper sheets in local shops expressing this interest. Two areas on the recreation grounds have been suggested for consideration, however after some discussion, one site was discounted. Consideration needs to be given to the noise levels, and also for the nearby residents. The clerk will be meeting with Gary Howard to discuss a suitable area for the skate park.
12. **Discussion on any health and safety items** - None
13. **Reports from committee members (for information only)** – None
14. **Approval of items of expenditure**

Agreement proposed by Councillor Goodswen and seconded by Councillor Betts

**ALL AGREED**

15. **To be informed of significant correspondence and agree any necessary action**

**The meeting will be adjourned for public participation**

**(up to a maximum 5 minutes)**

16. **Date of the next meeting** – Wednesday 3<sup>rd</sup> May 2017 at 7.30pm in the Council Offices, Harleston Leisure Centre

Meeting ended at 8.28pm

Signed .....

Date .....