



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling
Chairman: Mr B. Woods

Minutes

of the meeting of the Recreation Committee held on Wednesday 2nd August 2017 at 7.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors; Frances Bickley (Chairman), Mark Betts, Ian Broughton and Greg Rose
Also present: Lynda Ling (Town Clerk) and Tina Page. No members of the public present.

1. **Welcome** – The chairman informed those present that recording equipment will be used this evening.
2. **To receive and accept apologies from members unable to attend** – Councillor Roberts
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** – None.
4. **Approval of minutes of a meeting of the Recreation Committee held on Wednesday 5th July 2017** – Agreement proposed by Councillor Broughton and seconded by Councillor Rose.
ALL AGREED

5. **Matters arising** – Councillor Bickley reported the following:
 - Paypal account has been set up purely for the selling of gym equipment.
 - Mirror has been purchased and installed.
 - Free weights lights completed.
 - Health and Safety inspection has been done and we are waiting for the report.
6. **Chairman's Report** –
 - Tennis courts are open for members to play on 7th August 2017. The tarmac is still binding, if the weather is hot the tarmac will melt. The lines will be painted at the end of August. There were people playing the weekend before when they were not allowed too and they did not pay for the courts. The lock has been changed to a combination.
 - Squash courts have had LED lights installed on 1/8/17 and they have made a huge difference.

7. **To receive reports from regarding the gym, any club reports and agree any action** –
The fencing and the gate around the maintenance compound quote has been re-priced.
38.5mts 2.4m high WTP Palisade, galvanised finish £32.60 per mtr.
Gate 2.4m x 3.0m wide double leaf gate, galvanised finish £530.00
Delivery charge to Harleston £120.00

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
Telephone: 01379 854519, email: harlestontc@harlestantowncouncil.co.uk
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

Total Cost = £2286.12 inc vat. Costing proposed by Councillor Betts and seconded by Councillor Broughton.

ALL AGREED

- 8. To discuss a request for a police horse rider to circuit the recreation grounds a couple of times per month and agree any action** – Lin mentioned that a gentleman had come into the office making a request for horse and rider to hack or canter around the recreation ground. This would be a police presence and wear police clothing. Councillor Rose stated that under the original documentation bye-law stated no horses. Lin to get back to the person and get some additional information.

ACTION LL
- 9. To discuss the purchase of a boiler and radiators and agree any action** – The new boiler that was installed over the winter will not achieve what it has meant too. The gym is still cold and extra ducting with the existing boiler will not cope. Councillor Rose asked if this new boiler cost effective. Councillor Betts mentioned that we need controllable temperature stats and need a boiler big enough for expansion for the future. The quote obtained for new gas boiler, radiators and associated pipework, £4430.00 + VAT. This would go under the building budget code.
- 10. To consider items relating to the recreation grounds and agree any action** – The homeless gentleman was discussed. Councillor Bickley witnessed him being aggressive behaviour and language to a public walking his dog past him. Many vicars in the area have offered to help him. It appears that he is getting more aggressive. We need to get the police involved, camping is not allowed on the recreation ground.
- 11. To discuss the terms and conditions for the hire of the social room, emergency action plan for room hirer and anything else pertaining to the social room** – The terms and conditions were discussed and some items amended. A deposit secures a booking. Any damages will be paid for instead of indemnity. The risk assessments being written to find out the capacity of the number of people able to use the room. Point out the fire extinguishers and fire exits. Need to have an incident/accident book. The booking will be made at the discretion of the Town Clerk.

Using the room as an exercise room was discussed and a mirror on the wall. The mirror behind the bar was discussed and agreed to spend a maximum of £250. Proposed by Councillor Broughton, seconded by Councillor Betts.

ALL AGREED

Julie Helsby from HIP would like to rent the social room for afternoon tea for her staff. We do not have any cups and saucers or a tea room atmosphere. Agreement to spend maximum £100 for at least 30 cups and saucers. Proposed by Councillor Broughton and seconded by Councillor Betts.

ALL AGREED
- 12. To consider appropriate memorials requested by members of the public on the recreation grounds** – There has been a request for a memorial bench to be put of the recreation ground for Rik Newton. These requests are getting common. We need resolution on how to deal with future requests. It was decided that this request and the 3 boys will be the last benches. Councillor Rose to draw up a catalogue of things that could be purchased instead.

ACTION GR
- 13. To discuss a request to use the recreation grounds for a cider festival in 2018 and agree any action** – Email from Ken, there is an outline proposal to the tourism team at the Mid Suffolk Council for a Cider Festival held on the Recreation Ground about the summer 2018. The proposal was agreed in principle, proposed by Councillor Rose and seconded by Councillor Betts.

ALL AGREED

- 14. **To discuss the recreation ground gates and locking up times and agree any action** – It was previously voted on to lock the gates at 9.30pm. The Bowls are a problem as their matches run over. It was proposed to buy a new padlock, and on the event nights not to lock the gates just shut the gates.

- 15. **To discuss any health and safety items** – None.

- 16. **To receive reports from committee members (for information only) -**
 GR – Scooters are complaining about the poison ivy on the corners of Wilderness Lane.
 IB – Stated that the Football Club changing rooms doesn't belong to the football club. Could we change the minutes to reflect 'outside changing room'.

- 17. **To receive a clerks report (for information only) -** None

- 18. **Approval of items of expenditure** – Payments already made since last meeting £9,828.67, Cheques £163.75 and BACS £12080.92. Proposed by Councillor Rose and seconded by Councillor Betts. **ALL AGREED**

- 19. **To be informed of significant correspondence and agree any necessary action** – There was a report handed around on the Open Protection Order, and dog waste, there is a need to ensure that we have a PSPO for the recreation ground.

- 20. **Date of the next meeting** – Wednesday 6th September 2017 at 7.30pm in the Social Room, Harleston Leisure Centre.

Meeting ended at 9.00pm

Signed

Date