



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling
Chairman: Mr B. Woods

Minutes

**of the meeting of the Harleston Environment Committee held on
Tuesday 5th September 2017 at 6pm in the Council Offices at the Memorial
Leisure Centre, Harleston**

Present: Councillors; Frances Bickley (Chairman), Ian Broughton, and Adrian Brownsea

Also present: Lynda Ling (Clerk)

1. **Welcome** – The Chairman welcomed everyone.
2. **To receive and accept apologies from members unable to attend** – Apologies were accepted from Councillor Joselyn.
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** - None
4. **To approve the minutes of a meeting of the Environment Committee held on Tuesday 4th July 2017** – Agreement was proposed by Councillor Broughton and seconded by Councillor Brownsea.
5. **Matters Arising** –
 - **Rik Newton Bench on Recreation Grounds** – the Newton family have now switched their request to have a bench placed from Union Street to the recreation ground so this item will be considered by the Recreation Committee
 - **Station Road/Station Hill** – loose road chippings which has been reported to NCC. Two people have fallen due to chippings being thrown up on the pavements. NCC reported that they will send an engineer out to look at it.
6. **Chairman's report** – Councillor Bickley reported that there has been an increase in A-Boards around the centre of the town, these are causing obstructions on the footpaths and pavements. It was also noticed that seating and tables are sited outside the Apiary as has the new Curiosity Shop in Bullock Fair Close which causes problems for passers-by. It was suggested that Norfolk County be contacted to find out the legalities for this plus exterior signage advertising shops **ACTION** - Clerk
7. **Update on the War Memorial quotes and information received** – The clerk reported that three companies have expressed an interest in supplying quotes and these are still awaited. Cllr. Brownsea suggested letting residents know about the plans to improve the War Memorial via The Grapevine and ask for suggestions in this area. It was also suggested that it should be mentioned that the Royal British Legion will be consulted on the improvements. The clerk suggested sending a letter to Caltofts to advise them of the future plans for the war

memorial which may affect their privacy, it was also suggested that mention of the bulging wall in Straight Lane be added.

8. Wording on a policy for the memorial area/benches in the town and recreation grounds – Defer to a later meeting.

9. Wording on the agreed cemetery sign and agree any action – Will look at some wording that need including e.g. removal of flowers and toys, glass items not allowed and no dogs etc.

10. Councillors reports –

Cllr. Brownsea –

- After the Harleston sign was knocked over on Starston Road, the question has to be asked who is responsible for it. Cllr. Bickley mentioned that the sign itself has now disappeared.
- Can the council give permission for events etc on Union Street – does it belong to NCC – do we have the right to give permissions. Contact NCC to find out. HIP – in light of the recent events regarding the sign is this the responsibility that you have inherited from the Harleston Development Partnership.
- Hedges – hedge on Wilderness Lane is overgrown
- Benches – the wood on the seat outside Esso garage was removed at AB's request. SC has suggested that the wood doesn't need replacing and AB feels that they should be installed. The clerk to speak with SC on the replacement seating.
- SAM2 machine – Councillors were not consulted on this and have not received any reports recently. Cllr Bickley said that no reports had been done for a few months, however, the ex-chairman has left information with her for this. The clerk commented that the machine will still be moved around the town as a deterrent, although no data will be collected as before.

11. To be informed of significant correspondence and agree any action –

12. Date of the next meeting – Tuesday 3rd October at 6pm in the Council Offices, Harleston Leisure Centre.

Meeting ended at 7.37pm

Signed

Date