



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## **Notice of Meeting to Members of the Public and Press**

You are cordially invited to attend a meeting of Redenhall with Harleston Town Council, Recreation Committee which will be held in the Council Offices, Harleston Leisure Centre, on Wednesday 7<sup>th</sup> March at 7.00 pm to consider the business detailed below.

There will be an opportunity for public participation after agenda items 4 and 20

**Signed: Lynda Ling – Town Clerk**

**Date: 28<sup>th</sup> February 2018**

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## **AGENDA**

1. Welcome
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of pecuniary or any other Interests in particular matters to be raised at this meeting
4. To approve the minutes of a meeting of the Recreation Committee held on Wednesday 13<sup>th</sup> December 2017  
**The meeting will be adjourned for public participation (up to a maximum of 15 minutes)**
5. Matters arising
6. Chairman's report
7. To receive reports from regarding the gym, maintenance, any club reports and agree any action
8. To discuss the maintenance team being able to access wi-fi in their lock-up and agree any action
9. To discuss maintenance issues in the building (which will include the results of the survey carried out by a surveyor) and agree any action
10. To discuss and agree the purchase of a new handle for the inner doors to the gym entrance and agree any action
11. To discuss the report for the trees on the Recreation Grounds produced by Ravenscroft Arboricultural Services and agree any action
12. To discuss the squash mezzanine area (trophy area) and any potential uses for it and agree any action
13. To discuss costs for completing the staff kitchen (flooring and kitchen cupboards) and agree any action
14. To discuss the cost for the fitting of fixed weights matting in the weights room and agree any action
15. To discuss the contract for the grass cutting which ends in March 2018 and agree any action

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<http://www.harlestontowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

16. To discuss the leisure centre toilets, showers and changing rooms and agree any action
17. To receive reports from committee members (for information only)
18. To receive a clerks report (for information only)
19. To resolve to approve items of expenditure
20. To be informed of significant correspondence and agree any necessary action

**The meeting will be adjourned for public participation (up to a maximum 5 minutes)**

21. To confirm the date of the next meeting – Wednesday 4<sup>th</sup> April 2018 at 7.00pm in the Social Room, Harleston Leisure Centre