



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes

of the meeting of the Harleston Environment Committee held on Tuesday 6th March 2018 at 6.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors; Ian Broughton, Frances Bickley, Adrian Brownsea and Richard Joselyn

Also present: Lynda Ling (Clerk)

1. **Welcome**
2. **To receive and accept apologies from members unable to attend - None**
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting - None**
4. **To approve the minutes of a meeting of the Environment Committee held on Tuesday 6th February 2018 - Agreement proposed by Cllr. Joselyn and seconded by Cllr. Bickley**
ALL AGREED

5. **Matters arising** – The clerk informed members of the following:-

Cemetery - Jon Walland has been in contact to ask if it is ok for him to plant primulas on his mum's grave. Members said that although not strictly within the rules, as they were so small and seasonal that permission was granted.

Straight Lane – The lane will have an official closure from Wednesday 7th March 2018 for approximately 3 weeks.

6. **Chairman's report** –

War Memorial - The chairman informed members that he had given the clerk a newspaper cutting regarding refurbishment works on a war memorial in the north of England, which was experiencing difficulties with proof of ownership since it had been registered as a Grade II memorial. The clerk was asked to look into this and if the same problem could affect Harleston War Memorial

Suggestions were also put forward as to commemorations in the war memorial garden. Cllr. Brownsea has seen silhouettes made of a clear material which may lend itself to the memorial gardens, the clerk was asked to investigate the cost.

Broad Street car park – Cllr. Brownsea reported that he had met with Cllr. Joselyn and visited the car park to look at the bollards and street lights, both agreed that the street lights looked dirty and needed to have a clean. Cllr. Brownsea had also walked round to Briar Walk to look at the light on discussed at the last meeting light which is shining into the nearby neighbour's bedroom. Cllr. Brownsea asked what the legal standing of having a light attached to a building is and asked the clerk to find out.

7. **To receive an update on the churchyard and cemetery security** – Information is still pending the owner of the field however when this is confirmed a letter will be sent to them as discussed at the last meeting.
8. **To receive a report on from Ravenscroft Arboricultural Services with regard to the latest tree risk assessment** – The clerk informed members of the result of the latest tree risk assessment for the war memorial, car park and the cemetery, which showed no immediate works were required, some minor works were required before the next tree assessment. These would be undertaken at appropriate times through the year.
9. **To discuss the Homersfield Picnic Site and agree any action** – The committee felt that this was an item for discussion at the Finance Committee as a donation request was expected. The clerk will contact the Alburgh PC clerk for an update.
10. **To discuss information received regarding the old toilet block, and discuss the way forward for the project and agree any action** – It was agreed that a written request on the stance on the toilet block between HTC with SNC needs to be clarified in regard to the refurbishment costs. The clerk was asked to liaise with Diss TC to gather information on how their negotiations are progressing with SNC and to find out the current situation.
11. **To discuss the Go Go Hare project and agree any action** – A comment was made by Cllr. Brownsea that he felt that Harleston Future could have liaised with the town council before going ahead with the project if the thought was to put the Go Go Hare in Union Street. The clerk informed the meeting that Union Street was no longer an option for the Hare due to restrictions with the lifting gear. The suggested place now was in the grounds in front of the Church.
12. **To discuss the proposed events in the town organised by Harleston Future and any implications relating to road closures, use of the emergency exit on Bullock Fair Car Park and agree any action** – Cllr. Brownsea mentioned that this was discussed at council at the last meeting, but asked the clerk to include it on the agenda for today's meeting. The consensus of council was that traffic from Pulham be permitted to go down Swan Lane with the road closure ending at the chemist, as there was no obvious reason why festivities of any nature needs to extend beyond the chemist. The following dates were discussed in more detail:-
 - 5th May – Spring Fair** – the committee felt that this was fine so long as Harleston Future are responsible for all risk assessments and applications
 - 17th June – Antiques fair** – the committee felt that this also was ok – and that Harleston Future be responsible for road closure applications, as council not in favour of that closure extending beyond Boots chemists either If an application is made it is likely that the council not be favour of any road closure beyond Swan Lane.
 - 6th October – Applefest Food and Drink Festival** - same comments as the Spring Fair
 - 1st December – Christmas Market and Christmas Lights** - same as the Antiques Fair – feel that there is no necessity to consider closing the road beyond Boots.
13. **To discuss and agree the next phase of the street lighting programme, and make a decision on the type of lamps (including LED wattage)** – The clerk gave an update on this item having looked at the strength of the LED's in Reephams, which the town council's electrical contractors had fitted. The electrical contractors have ordered a LED lantern and will fit it before the large replacement order is made, so the environment committee can see if they are suitable, or suggest a less powerful alternative.
14. **To receive a report on the Broad Street car park lighting (including bollard lights) and agree any action** – No report had been received, this will be prepared in time for the next meeting by Cllr. Joselyn. Some tidying up work needs to be done e.g. shrubs need cutting

back and lanterns need cleaning. Cllr. Brownsea mentioned that there was some potholes on the entrance road that need filling.

15. **Councillors reports** - None

16. **To be informed of significant correspondence and agree any action** - None

17. **To confirm the date and time of the next meeting** – Tuesday 3rd April 2018 at 6.30pm at the Council Office, Harleston Leisure Centre

Meeting ended at 8.02pm

Signed

Date