



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes

of the meeting of the Harleston Environment Committee held on Tuesday 5th June 2018 at 6.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors: Cllrs Frances Bickley, Richard Joselyn, Robert Arbon and Lynda Ling (Clerk)

Cllr. Bickley opened the meeting by explaining that a chairman had to be elected for the meeting, followed by the co-option of one town councillor for this evening only to discuss and agree items on the agenda.

Co-option of one town councillor to the Environment Committee for the short term –
Agreement to co-opt Cllr. Arbon was proposed by Cllr. Bickley and seconded by Cllr. Joselyn

Election of Chairman for this meeting – Cllr. Bickley proposed Cllr. Joselyn which was seconded by Cllr. Arbon , and welcomed those present at the meeting

1. **Welcome –** Cllr. Joselyn welcomed those present at the meeting.
2. **To receive and accept apologies from members unable to attend –** Apologies were received and accepted from Cllrs. Broughton and Betts
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting –** None
4. **To approve the minutes of a meeting of the Environment Committee held on Tuesday 1st May2018 -** Agreement was proposed by Cllr. Arbon and seconded by Cllr. Joselyn. **ALL AGREED**
5. **Matters arising –**
Cllr. Bickley informed members that she and the clerk had met with Nicky Stainton and Carol Wiles on the Bullock Fair Car Park to discuss how the opening of the Paddock Road entrance would be managed for the Antiques Fair. Discussion was also held on how the data would be recorded for study purposes along with signage and a risk assessment. Cllr. Arbon was concerned that any forthcoming data could be lost and suggested making this an agenda item for future meetings. The trainee manager of the Co-op was also spoken to briefly to inform the management of the company what the plans were and as the police were also in the store the information passed on to them. The clerk suggested getting two keys cut for the padlock for the gate, one for the police to have and one for the Co-op.
6. **Discussion on other matters relating to the cemetery and any agreed action –** Cllr. Joselyn spoke of the cemetery being opened and the need for boreholes to be drilled to ascertain the level of the water table. It was also agreed to find out the legalities surrounding burials e.g. the correct way to dig a grave from Susan Whymark. The discussion then turned to the charging for the installation of kerbstones and the extra charges discussed was £75 for residents, £150 for non-residents and £35

for children (under 12's) and this charge would be for permission only. Agreement was proposed by Cllr. Arbon and seconded by Cllr. Bickley.

7. **To discuss information received regarding the old toilet block** – The clerk gave an update on information received so far on the toilet block and also made a suggestion regarding the addition of a portable changing table in the disabled toilet. Members thought this was a good idea and asked the clerk to contact SNC and put this suggestion forward. Agreement was proposed by Cllr. Joselyn and seconded by Cllr. Arbon. A discussion also followed concerning the underground drains, their current state and the necessity to ensure they are in a good condition before the town council takes them over. The clerk will contact SNC regarding this and also to find out the schedule for the emptying of the inceptor tanks. The clerk also informed members that confirmation that Harleston would get an electric car charging point had been received.
8. **To discuss the War Memorial refurbishment** – Cllr. Joselyn spoke of problems with his emails which has delayed his contact with the schools with the intention of trying to get pupils involved with the war memorial project. A discussion followed with the clerk asking if there was any intention to earmark the day with any other commemoration event other than the service at the church and memorial, as she has been researching what other councils are doing to mark the event. One idea being rolled out across the country is a tribute called Battle's Over which involves a day of small events to herald the commemorations. Members felt it was worth looking into further and agreed to have another environment meeting to discuss this further. It was agreed to contact Ian Carstairs to garner his support and ask for idea's on how the event could be rolled out.
9. **To discuss the costs associated with the painting of the crossing on Bullock Fair Car Park** – The clerk informed members that she was still waiting for a quote from the preferred supplier, this item was deferred to the next meeting.
10. **To discuss the bus shelter refurbishment** – Deferred.
11. **Councillors reports** –
 - Cllr. Bickley updated members on the financial agreement with the Co-op, with an agreement having been drawn up and was now with the solicitors. One or two items are being questioned and will be discussed further.
 - The question of the signage was brought up again by Cllr. Arbon and Cllr. Bickley said she would contact Stuart McDonald from the Co-op to discuss the permissions which had been sought by the company.
 - Cllr. Joselyn spoke of the suggested pedestrian crossing in Exchange Street, the response received from Highways in relation to it, and his determination to get something done about it.
12. **To be informed of significant correspondence and agree any action** – Mention was made of Alburgh Parish Council being given the balance of the monies required to purchase the Wortwell Picnic Area by South Norfolk Council.
13. **To confirm the date and time of next meeting** – Tuesday 3rd July 2018 at 6.30pm at the Council Office, Harleston Leisure Centre.

Meeting ended at 8.16pm

Signed

Date