



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes

of the meeting of the Harleston Environment Committee held on Tuesday 3rd July 2018 at 6.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors: Cllrs Frances Bickley, Mark Betts,, Robert Arbon, Lynda Ling (Clerk) and Tracey Betts (Office Administrator)

Cllr. Bickley opened the meeting by explaining that a chairman had to be elected for the meeting,

Election of Chairman for this meeting – Cllr. Arbon proposed Cllr. Betts which was seconded by Cllr. Bickley , and welcomed those present at the meeting

1. **Welcome** – Cllr. Betts welcomed those present at the meeting.
2. **To receive and accept apologies from members unable to attend** – Apologies were received and accepted from Cllrs. Broughton and Rose
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** – None
4. **To approve the minutes of a meeting of the Environment Committee held on Tuesday 5th June 2018** - Agreement was proposed by Cllr. Arbon and seconded by Cllr. Bickley. **ALL AGREED**
5. **Matters arising** – Cllr Bickley informed all those present that new information had come forward from Sprake & Kingsley Solicitors. A piece of land that was included in the lease was not actually owned by South Norfolk Council (marked blue on the map). Cllr Bickley said that she would look into this and report back.
6. **Discussion on other matters relating to the cemetery and any agreed action** – The clerk informed that the information received regarding the boreholes was complicated. Cllr Arbon suggested that as he knew someone that may be able to help that he and the clerk arrange a meeting to see whether the borehole would be needed. The clerk read out some examples that could be used in the new cemetery policies, that the burial authority regulations should happen within the next 3 months and has samples of these Burial and cemetery policies.
7. **To discuss information received regarding the old toilet block** – The clerk gave an update on information received so far on the toilet block. Although there wasn't anything new SNC were scheduled to be on site this week. The clerk reported that the toilet block had been checked and that there was cavity wall installation.
8. **To discuss the War Memorial refurbishment** – The clerk reported that there was no further update but that she applied for a couple of grants. It had also been mentioned to be aware that HIP did put

a time capsule near the memorial, which doesn't want to be concreted over. It was expected that the work should be completed by the end of October.

9. **To discuss the bus shelter refurbishment and agree any action** – Cllr Kuzmic suggested approaching organisations to see whether they would be interested in doing something or maybe other youth organisations or schools. Cllr Betts suggested that maybe Exchange 2 would be interested.

Action: Cllr Bickley

10. **To discuss the LED lighting (sample lantern on Bullock Fair Car Park) and agree any action** – The LED lighting was discussed, especially how parts of the light could be switched off if needed. Cllr Arbon suggested that Christmas when other lights are at on, some of the street lights could be turned off. Looking at the pictures that had been taken those present liked the LED lighting. The clerk suggested holding an Environment meeting during the day and asking Roy from Cozens to attend.

Action: Clerk

11. **To discuss the cost of the repairs required for the lighting on the Broad Street car park (lighting columns and bollards) and agree any action** - It was discussed and decided that new pillars are not needed but the old ones to be painted. The clerk suggested having sensors to turn the lights on when entering/exiting the car park. All of the given proposed options were discussed and it was agreed Option A & B was the most appropriate, the cost of which was already in the budget and for this go straight to Town Council for ratification. This action was proposed by Cllr Bickley and seconded by Cllr Arbon

ALL AGREED

12. **To discuss and agree the cost of blackening one end of a light attached to a building which is too bright for resident and agree any action** – This was discussed and as the house was bought and sold with the lamp attached, it was felt that if the light was blackened this would set a precedent. It was proposed that a precedent is not set and that this work is not carried out proposed by Cllr Arbon and Seconded by Cllr Bickley

ALL AGREED

13. **Councillors reports (for information only)** - Cllr. Bickley updated members on the cancellation of the car park lease and the expire of not less than two months. The termination of the lease being October 2027. Cllr Bickley proposed signing the agreement between the Council and the Co-op

ALL AGREED

14. **To be informed of significant correspondence and agree any action** – Cllr Arbon has had a look around town at the flyposting. It was discussed that if Diss advertise in Harleston whether we could advertise in Diss.

15. **To confirm the date and time of next meeting** – Tuesday 4th September 2018 at 6.30pm at the Council Office, Harleston Leisure Centre.

Meeting ended at 7.41pm

Signed

Date