



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling
Chairman: Mrs F. Bickley

Minutes of a meeting of Redenhall with Harleston Town Council Held at Harleston Leisure Centre On Wednesday 20th June 2018

Present: Councillors – Frances Bickley, Adrian Brownsea, John Marjoram, Robert Arbon, Greg Rose
Also Present: County Councillor Martin Wilby, District Councillor Brian Riches, Lynda Ling (Clerk), Rosie Riches (Office Assistant)

1. **Welcome** – Councillor Bickley welcomed those present at the meeting
2. **To receive and accept apologies from members unable to attend** – Apologies were received and accepted from Cllrs. Betts, Broughton, Joselyn and Kuzmic
3. **Declarations of pecuniary and other interests** - None
4. **Approval of the minutes** - of the Town Council meeting held on Wednesday 16th May 2018 and note the draft minutes from the Finance Committee Tuesday 8th May 2018 and Environment Committee on Tuesday 5th June. Agreement to approve the minutes of the last town council meeting was proposed by Councillor Brownsea and seconded by Councillor Arbon **ALL AGREED**
5. **Matters rising from previous minutes** - The Clerk reported that The Swan sign is being re-painted before re-hanging, it is unknown how long this will take.

The meeting was adjourned for public participation at 19.05pm and reconvened at 19.08pm

A member of the public asked for clarification on the installation of kerb stones in the cemetery, Cllr Arbon clarified that the decision was made in the Environment meeting to allow kerbstones at an extra cost to individuals with certain constraints and rules.
Concern was raised about redundant/abandoned vehicles on the Church Street car park, Cllr Marjoram will investigate this further re current tax and MOT and advise the clerk of this.

6. **Police, District and County Councillor's reports –**

Police - Cllr. Bickley read a report from the police. Wednesday 11th July the Police will hold a Public Meeting in the social room for anyone to attend between the hours of 7.00 and 9.00pm.

County Councillor - Martin Wilby read his report as follows

- Congratulations on the success of a very popular Antiques Fair on Sunday
- Andrew Proctor is the new leader of Norfolk County Council
- EAAA will get all profits from the re-cycling center shops around Norfolk
- Official opening of the Hales roundabout will be on 21/06/2018
- Work on the Hempnall roundabout is due to start in early 2019 for completion in 2019

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
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- Schemes to repair potholes by volunteers have been successful in parts of the county
- South Norfolk has launched its competition to find Pub of the Year, this falls into 4 categories
- Volunteers in the Waveney Valley will be recognized at a ceremony in Diss Corn Hall

Cllr Brownsea congratulated County Councillor Wilby for achieving funds for road improvements and repairs. Cllr Brownsea also asked for a full report and details of the Antique Fair as an incident had been reported to police on more than one occasion when a resident in Paddock Road became very abusive using threatening behaviour and being obstructive towards council employees, members from Harleston Futures and the public, the police were in attendance.

Standing Orders were suspended at 19.21pm and recommenced at 19.27 for Chris Lown and Steve Cox to speak about the abusive resident

Norman Hart reported that at 12.00pm 300 cars had used the parking on the Recreation ground and approx. 550 were reported to have parked during the day on the Bullock Fair car park, Cllr Marjoram disputed this figure and thought that people were simply using it as a drive through.

7. Chairman's Report

- PowrMatic air heater – Inspection carried out 15/06/2018 by Gas Safe, in attendance were Kevin Bush, two representatives from Eyre and Steve Cox. As a result of this inspection there is now have a warning notice on our boiler – do not use. It is switched off and the cupboard is locked. Eyre are now due to return to our premises and present their solutions to these issues to our representative and expert Kevin Bush, they also must produce the commissioning certificate following completion of this work, Kevin will then pass this on to PowrMatic who have agreed to restore the warranty. We have an official letter confirming all issues discovered which must be rectified by 2nd July 2018.
- A stall at the Antiques Fair to promote and sell the council's published book "We Will Remember" was manned by the Clerk and Chairman, in aid of the Norfolk charity Walking with the Wounded. It was also to show a public presence within the Town and converse generally with members of the public. Once again, this event was very well attended and the responses towards the war memorial plans were very favorably received.
- The social room has been booked by the police on Wednesday 11th July 7-9pm for a public meeting to raise any issues or concerns that we may have within our community. Everyone is welcome to attend.
- 21st June will see the installation of an outdoor Ping table next to the MUGA, this is a free table provided by South Norfolk Council. We will be having a grand launch on July 14th at the Exchange 2-sports day event. All equipment (bats and balls) are provided free of charge for a 12-week period for anyone to use.

8. To receive an update on monthly finances

Cllr Brownsea stated that the figures had not been inspected by the Finance Committee prior to this meeting. This was due to catching up with April and May inputting after the previous year had been closed down on the finance system.

9. To ratify recommendations made by the Finance Committee and agree any action -

Cllr Brownsea asked for it to be recorded that this was an excellent report as far as the council is concerned with no mention of expenditure exceeding budgets in some areas.
Agreement proposed Cllr Brownsea Seconded Cllr Arbon

Peter Brighton Internal Auditor will be sent a letter of thanks from the council
Agreement proposed Cllr Arbon Seconded Cllr Brownsea

10. To ratify recommendations made by the Environment Committee and agree any action Cllr

Arbon commented on item 6 in the minutes of 5th June re the ground water issues experienced during the winter months in the cemetery, he has recently attended a meeting at County Hall aimed at

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cemeteries and councils and he suggested that we re-look at our charging policy and outlook for the future as we need to protect the ground water from pollution. Councils such as Dereham make a charge of £800.00 plus digging and memorials. Cllr Brownsea stated that when the council decided to acquire the burial ground it was a service to the residents, the income generated should cover costs only and not extra monies for future use, the cemetery should only be used by people formerly residing in or with strong links to Redenhall, Harleston and Wortwell

11. To receive an update on a recent 'Our Future' meeting and agree any action - Cllr Bickley agreed last month to hold a meeting to discuss "our future" and plans for the future, space, layout of office etc, following a brain storming session to set out priorities, people, buildings, amenities, policies, standards, communications, web page and Facebook page. It could be possible to aim for Quality Council status, how to better devolve budgets, better gym facilities, costs of clubs and incomes.

The subject of an office relocation was then discussed with a move to a town based premises giving the council a visible presence in the town, which was suggested at the previous meeting with a working group tasked to find out more information. A large site with several opportunities is the Denny's premises which is currently up for auction which has the potential for development as well as big enough premises for council and other organisations to share space. The chairman and clerk had spoken to the agent and been shown around the premises along with a number of developers. Following a heated discussion on this subject it was agreed the council would look further into this, obtain an evaluation and refurbishment quotation. Agreement was proposed Cllr Rose, seconded Cllr Arbon.

Cllr Brownsea reminded council that loans for up to ½ million pounds are available for this type of project. It was confirmed that the card and Party shop has been sold as a going concern to be completed by 1st August.

12. To discuss the refurbishment of the toilet block and agree any action A letter was read out from SNC detailing the proposed refurbishment, Cllr Brownsea questioned the single skin walls and asked that the ceiling's and walls should both be "dry lined" over concerns of condensation, cold and damp. Colour scheme was agreed to be grey and white. It was suggested that we approach the Co-op as a responder to the alarm in the disabled toilets.

13. To discuss the white lining on Bullock Fair Car Park, consider costs and agree any

- We have received a quote from David Ireland for £731.00 + VAT for all works necessary. Agreement proposed Cllr Marjoram, Seconded Cllr Arbon **ALL AGREED**

14. To receive an update on the war memorial and agree any action

- Possible funding sources are Armed Forces Covenant Trust for Remembrance Day events, to purchase silhouettes (There but Not There)
- Unfortunately, our grant application to SNC for some funding towards the memorial garden refurbishment has been turned down.

15. To receive reports from working groups and agree any action - None

16. To receive reports from Committees and note their decisions and where appropriate

- Recreation Committee - did not meet as not quorate
- **Environment Committee** – Cllr Arbon would like to ask the church if the names of all of those lost during the wars could be read out.
- **Finance Committee** – Barclaycard, Cllr Betts will formulate a letter to better explain recent correspondence.

As there had been no Recreation meeting payments had to be agreed at the Environment Committee

17. To receive reports from town councillors (for information only) – Cllr Brownsea made a general comment that parking around the market Place 8:30 – 8:45 in the mornings is horrendous, Cllr Arbon agreed this is a problem, there are also many heavy lorries coming down Needham road.

18. To receive the Clerk’s report (for information only)

- Previously covered during this meeting the Toilets and Memorial Gardens
- Letter received from NCC re extending the speed limit of 30mph along Mendham Lane from the junction of Briar Road to the junction of Fuller Road. Agreement proposed Cllr Arbon, Seconded Cllr Rose **ALL AGREED**
- GDPR – All letters/forms have now been sent out to people where we retain their personal details gaining us permission to continue to do this.
- A sample LED Lantern has been installed on the Bullock Fair car park next to the Charity shop, all councilors are encouraged to go and take a look and report back with comments.

19. To approve items of expenditure invoiced since the May 2018 meeting and note balances – Cllr Brownsea questioned the insurance premiums, Lynda responded informing him that we are tied into Zurich for 5 years, next year being our final year. Proposed Cllr Rose, Seconded Cllr Arbon

ALL AGREED

20. To be informed of significant correspondence and agree any action (list as circulated)

- NCC – Parish Partnership, neighborhood planning grants. Town/Parish Plan, Cllr Arbon asked for the Neighbourhood plan to be added to next month’s agenda.

The meeting was adjourned at 20.58pm for public participation and reconvened at 21.04pm

- Norman Hart stated he was delighted to hear of a Neighbourhood Plan.
- Below the roof of the toilet block there is a layer of concrete, Cllr Bickley was already aware of this.
- Cllr Brownsea thanked Norman Hart for attending the meeting and his input.

21. To resolve to exclude the press and public [Public Bodies (Admission to Meetings) Act 1960, Sec 1 (2)] due to the confidential nature of the following items

22. Personnel discussions - None

23. To confirm the date of the next meeting – Wednesday 18th July

----- 2018 at 7.00pm at the Leisure Centre, Wilderness Lane, Harleston

Meeting ended at 9.07pm

Signed.....

Date.....

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