



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes of a meeting of Redenhall with Harleston Town Council's Amenities Committee Held in the Social Room, Memorial Leisure Centre On Wednesday 3rd October 2018 at 6.30pm

Present: Councillors – Mark Betts, Frances Bickley, Ian Broughton, Adrian Brownsea, Sue Kuzmic and John Marjoram

Also Present: Lynda Ling (Clerk), and Rosie Riches (Office Assistant) , Cllr Graham and Cllr Whatling

1. **Welcome** – Cllr Betts as chairman welcomed everyone to the meeting, Cllr Kuzmic was co-opted onto the committee for this meeting – agreement was proposed Cllr Betts, seconded Cllr Bickley **ALL AGREED**
2. **To receive and accept apologies from members unable to attend** - Apologies were received and accepted from Councillor Arbon.
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
4. **Matters arising** – None
5. **Approval of minutes** - Amenities Committee 5th September 2018 agreement was proposed by Cllr Broughton seconded Cllr Bickley **ALL AGREED**
6. **Reports**
 - Reports from clubs – None
 - Chairman's report – None
 - Councillor reports – None
 - Maintenance report - New workshop is now well under construction, A certain amount of vandalism has occurred in the play area, ROSPA report is due shortly, Ping project proved to be very popular with all ages who have made use of it. IOSH training for Steve was proposed by Cllr Brownsea, seconded by Cllr Kuzmic, Manual Handling at work for all 3 maintenance workers proposed by Cllr Kuzmic, seconded by Cllr Marjoram.

ALL AGREED

7. Finance

- **Update on income and expenditure**

Cllr Brownsea commented that as the Leisure centre and Gym are now separate it is difficult to agree on this if they cannot be split, Cllr Marjoram suggested that we just have to live with it for the time being, The Clerk explained that this problem is caused by splitting the committees which had not taken the finance into account, finances cannot be split mid budget year, following much discussion it was agreed on this occasion to accept the figures, Proposed Cllr Marjoram, seconded Cllr Kuzmic

ALL AGREED

- **Discussion on budget considerations for 2019/20**

Cllr Brownsea suggested that there should be no additional expenditure at a substantial cost on new projects next year, he would also like to see the figures for the last financial year appertaining to the car parks, The Clerk advised that the figures are available. The cost of re-furbishing the toilet block and on-costs have already been budgeted for.

8. Football Club

- **Update on recent meetings, the proposed 'wish list' and discussion on the way forward to facilitate support**

Chairman Cllr Betts handed the meeting over to Cllr Bickley to comment and inform the committee on this, councillors and members of the football club and FA met informally in September 2018 and took a walk around to discuss further needs, floodlights are the next requirement, these will need planning permission. Cllr Betts stated that the football club would have to make good any changes if they were relegated from their current league, Cllr Kuzmic suggested it would be prudent to ask for a financial deposit from the football club to make good if it was needed at any time. Cllr Betts suggested the council waited until the planning application was received for the lighting.

9. Cemetery

- **Review the rules, regulations and prices and agree changes**

Grave Digging - Now that Stubby Stammers has been appointed as official grave digger the agreed fees will be £500.00 on top of other fees currently charged this will make a total of £800.00 per burial in Redenhall cemetery. Proposed Cllr Marjoram, seconded Cllr Broughton

ALL AGREED

Kerb Stones – It was agreed to make a charge of £100.00 for the addition of kerb stones at any time around a grave to cover the costs of extra work using a strimmer to keep tidy. It was agreed to re-visit costs in 6 months' time. Proposed Cllr Marjoram, Seconded Cllr Brownsea.

ALL AGREED

10. Terms of Reference

- **Review terms of Reference**

Governance and Standards committee are looking at all Terms of reference, so this committee will defer these at this time.

11. Tree works

- **Update on any outstanding agreed tree works**

Town Clerk reported that Danarbour has been on site today removing all the Yew trees. The overgrown hedge on Swan Lane is to be trimmed by our maintenance team where possible but they cannot work on the road itself and this will need to be done by a contractor. The clerk will get a quote.

12. War Memorial

- Update on the war memorial works, idea’s for consideration for Remembrance Sunday consider any plans for official opening
- Jody Lidgard who is in charge of the re-furbishment attended the meeting and passed around a selection of plants and surface materials, Cllr Brownsea asked if the planting would be easy to control, Jody replied that this would be the case, Cllr Marjoram asked if the residents of Caltofts been made aware of our plans, Town Clerk stated that she had been in contact with them over the past 18 months and will continue to keep them informed. Jody will trim around the flagpole to make it easier for the flag to fly, he will keep the area weeded and will maintain the planting for the next 3 years, the committee agreed to let Jody choose the colour of the surface material. Town Clerk will ask the church if it is possible to access water from them during this time.

13. Christmas Lights

- Update on Christmas Lights arrangements
A meeting will be held on Monday to finalise arrangements.
The tree will be sponsored for this and coming years by J D Youngs
Switch on will be on Saturday 1st December.

14. Date of the next meeting – Wednesday 7th November 2018 at 6.30pm in the Social Room, Harleston Leisure centre

Meeting Closed at 8.17

Signed.....

Date