



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes of a meeting of Redenhall with Harleston Town Council's Amenities Committee Held in the Council Offices, Memorial Leisure Centre On Wednesday 4th December 2019 at 6.30pm

Present: Councillors – Adrian Brownsea, Zoe Moyse, Trevor Graham, Michael Hardy and Lizzy Pegg (who arrived during item 6)

Also, Present: Lynda Ling (Clerk) and Rosie Riches (Office Assistant)

1. **Welcome** – Cllr Brownsea welcomed those present to the meeting
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting**–None
4. **Approval of minutes**– The minutes of the previous Amenities Committee meeting held on Wednesday 6th November 2019 were agreed. Proposed Cllr Moyse, seconded Cllr Graham **ALL AGREED**
5. **Reports**
 - **Chairman's report** –Cllr Brownsea would like noted his displeasure to the LCMC that the signs on the boundary fence on the corner of Swan Lane and Wilderness Lane need a thorough clean **Action - Clerk**
 - **Councillor reports** – None
6. **Allotments**
 - **Up-date on Allotments** – Two full size plots have become vacant, these will be offered to residents at the top of the waiting list, Cllr Brownsea suggested giving the office authority to split plot 30 into 2 x half plots, this was thought to be the best way forward, given that most people request a more manageable half size plot. Proposed Cllr Hardy, seconded Cllr Moyse **ALL AGREED**
7. **Market**
 - **Up-date** – All seems well on the market.
8. **War Memorial**
 - **Up-date** –There has still been no response from Bespoke Open Spaces
9. **Car Parks**
 - **Replacements costs for bollards on car park outside Bollock Fair Charity Shop** – Concrete posts - £145.00 plus £45.00 delivery = £190.00 + VAT
Wooden posts- £129.00 plus £45.00 delivery = £174.00 + VAT It was decided to go ahead and replace with wooden. Proposed Cllr Hardy, seconded Cllr Pegg **ALL AGREED**

- **Bus/coach parking spaces and reinstatement of lines** – It was agreed by councillors that this provides a service to towns people, Clerk will obtain costs for next meeting
Action- Clerk

Cllr Hardy – A member of the public chooses to park his vehicle on Paddock road directly outside the emergency exit, there are currently no road markings preventing this on the roadside although this is clearly marked on the car park side, following a lengthy discussion by councillors and suggestions of signage it was decided not to take any further action at this time.

10. Public Toilets

- **Update –Change of opening times – daylight hours 8am – 5pm**
The toilets have once again been deliberately vandalised and are currently closed to the public, the cost of repair will be in the region of £400.00 for parts plus 2 of our maintenance team to carry out the work for approx. 3 days. It was agreed the winter opening times will be 8am – 4pm. An article will be submitted to The Grapevine magazine reinforcing the council's displeasure on the continued vandalism and ongoing cost of repair to the council taxpayers. Clerk will report back to the next meeting the extent of damage also caused to the new notice board and litter bin on the outside wall of the toilet block.
Proposed Cllr Pegg, seconded Cllr Moyle **ALL AGREED**

11. Streetlighting

- **Update on LED lantern replacements**– 32 x LED lanterns plus 16 new LED's = 48 have been fitted to date, the remaining 257 are on order and expected early January. Cllr Graham – Has the business case been completed? Cllr Brownsea - Yes and it is with the finance committee for the remaining articles, the finance committee are dealing with the loan application. Cozens have been out to repair a streetlight in Straight Lane, they were unfortunately not able to gain access to the light due to an overgrown tree at the entrance to Straight Lane, the Clerk has been to speak with the householder who will ask her gardener to trim back the offending tree.

12. Clocktower

- **Update on a Health & Safety check on the clocktower**
Initial visual survey reported that the balustrading and finial on the top are loose and need repairing, now awaiting a cost price for the repairs.

13. Cemetery

- **Policy and costs for double depth graves and to note any new legislation on burials** – Fees and Charges were all agreed and up-dated as from 1st December 2019. Proposed Cllr Moyle, seconded Cllr Pegg
ALL AGREED

Mayflower Apple Tree – future ownership, upkeep responsibilities

This had been covered at the previous meeting

14. Finance

- **Approval of expenditure**–Payments made since the last meeting – Silcock allotment deposit refunded £25.00 Proposed Cllr Moyle seconded Cllr Pegg
ALL AGREED
- **Agreement on 2020/21 final Amenities budget** - As agreed at the previous meeting proposed Cllr Moyle, seconded Cllr Graham
ALL AGREED

15. General

- **Christmas Light update**– Switch on went off well following a short 15-minute delay, the Diss Express have asked for a report from councillors, it was agreed that the Clerk should respond on behalf of the Amenities committee.
- **Consideration of a request for a local business owner to plant flowers in Broad Street Car Park and to discuss ways to brighten up the town – Defer**

Clerk read out 2 emails

- Julia Gilbey – request for litter pick signs and bag hoops.
- Apiary – Congratulations to the Town Council and all involved in the Christmas Lights

16. Date of the next meeting – Wednesday 8th January 2020 at 6.30pm in the Town Council Office, Harleston Leisure Centre

Meeting Closed at 20.53

Signed : A Brownsea

Date : 8th January 2020