



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

**Minutes of a meeting of  
Redenhall with Harleston Town Council's Amenities Committee  
Held in the Council Offices, Memorial Leisure Centre  
On Wednesday 6<sup>th</sup> February 2019 at 6.30pm**

**Present:** Councillors – Frances Bickley, Adrian Brownsea, Trevor Graham, John Marjoram (Vice Chairman) and Tom Whatling

**Also Present:** Tracey Betts (Finance Officer), Rosie Riches (Office Assistant) 1 member of the public

- 1. Welcome** – Cllr Marjoram welcomed everyone to the meeting.
- 2. To receive and accept apologies from members unable to attend** – Cllr Betts & Broughton
- 3. To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
- 4. Approval of minutes** – The minutes of the previous Amenities Committee meeting of the Wednesday 9<sup>th</sup> January 2019 were agreed with the addition of Cllr John Marjoram as present at the meeting  
Proposed by Cllr Graham and Seconded by Cllr. Whatling **ALL AGREED**
- 5. Matters arising** – Cllr Brownsea asked for clarification that the change in budget for Christmas Lights had been added to the finance budget

## **6. Reports**

- **Chairman's report** – None
- **Councillor reports** – Cllr Brownsea stated the litter bin near the toilets needs replacing. The nose edging on the steps near to the charity shop off Bullock Fair car park need marking, as part of due diligence it was agreed to ask the councils maintenance team to carry this work out, a letter to the charity shop and Adnams will be sent prior to the work commencing advising of the date, stating that the council are doing this out of public duty. Cllr Kuzmic talked about displaying the old fire engine in a permanent building possibly on the site vacated by the new toilet block, following general discussion it was thought that this could be a joint venture between the historical society who are responsible for the engine and the town council in raising funds, Cllrs Marjoram and Whatling will go and look at the engine to determine if this would be feasible then feedback to the next amenities meeting, Cllr Marjoram raised concerns about the possible on-costs if this went ahead, Cllr Brownsea felt that the historical society should do more of the groundwork needed. Cllr Bickley commented on a large advertising board which has been attached to Rose Boutique at the bottom of Bullock Fair car park, planning permission has not been sought for this. Rosie to speak with the owner to enquire further.

- **Clerks report** – None

## 7. Allotments

- **Update on recent clearing works** – Rosie Riches stated that the skip had been delivered and removed after being filled by a working party of 3 allotment holders, these 3 members have been sent letters of thanks.

## 8. Market –

- It was agreed to purchase and have sign written 2 gazebos for occasional use of at a cost of £1,250.00, this request will be taken to finance committee. It was agreed to look at advertising in The Federation of Market Traders. Proposed by Cllr Whatling and Seconded by Cllr Graham  
**ALL AGREED**

## 9. War Memorial –

- **Painting Nose of Steps** – **Action – Maintenance team**
- **Old Plaques** – The clerk will contact Jody from Bespoke to enquire if the refurbishing of these has been completed and date when they will be put back.

## 10. Car Parks –

- **Car-charging points** – Cllr Brownsea commented that the charging bays had been installed after the lease agreement had been signed and asked if the lease permits this, Cllr Graham will look at the lease and feedback to the next meeting.
- **Car Park Contributions** – Starston Parish Council would like the Town Council to apply for a contribution towards the car park by way of a grant, this was agreed, it was also thought that the request to all parishes for a donation should go out ASAP and again in November. Proposed by Cllr Whatling and Seconded by Cllr. Graham  
**ALL AGREED**

## 11. Public Toilets –

- The lights outside the building have been left on constantly giving the impression they are open. **Action – Clerk to notify SNC**
- Members were shown suggested signage from SNC and agreed to the wording for these, a separate sign for opening times should also be on display.
- Cllr Brownsea suggested the notice board on the outside of the toilet block should be replaced and a list of car park contributors displayed on the board
- Following an inspection earlier in the day by members of the committee and a snagging list taken it was agreed to reply to SNC stating that the council will only take over following a further inspection and period for further snagging after a time period of use. **Action – Clerk to notify SNC**  
Cllr Marjoram stated that he would like to run the toilets for a trial period.

## 12. Streetlighting –

- The clerk arranged for Cllrs Brownsea and Broughton to meet with Cozens the electrical contractor 2 weeks ago and agreed to speed up the rate at which lights are replaced in this financial year, hopefully to continue this early into the next financial year in the hope to get these done quickly with a view to getting the electricity price reduced.
- It was suggested to look at the next contract being for a period of 3 years not 5 as is at present.

- The clerk knew of a company providing street lights at different price with more flexibility than Cozens, it was agreed to explore this further.
  - Cllr Graham asked for an up-dated list of those areas of lights which have been replaced.
- Action – Clerk to ask Cozens**

**13. Finance** – Discussion on any further budget considerations/requests for 2019/20

- Cllr Graham stated that this committee needs to accept its own budget.
- Dog poo bags are in environment
- Dog bin services 25% to Recreation and 75% to Amenities
- Approval of expenditure (if any) – None

**Meeting adjourned at 8.43pm to be reconvened on Monday 11<sup>th</sup> Feb 6.30pm in the Council Offices for the committee to consider their budgets**

**14. Date of the next meeting** – Wednesday 6<sup>th</sup> March 2019 at 6.30pm in the Town Council Office, Harleston Leisure Centre

**Signed**.....

**Date**.....