



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting

To members of the Public and Press

You are cordially invited to attend a meeting of

Redenhall with Harleston Town Council's Leisure Centre Management Committee which will be held in the Council Office, Memorial Leisure Centre on **Monday 4th February 2019 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after agenda items 5 and 13

Signed: *Lynda Ling* - Town Clerk

Date: 29th January 2019

AGENDA

1. **Welcome**
2. **Apologies**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting**
5. **Matters arising from the last meeting**

**The meeting will be adjourned for public participation
(up to a maximum of 15 minutes)**

6. **Reports**
 - Chairman's report
 - Councillor reports (for information only)
 - Clerks report (for information only)
 - Maintenance
 - Gym
 - Tennis & Squash
7. **Finance**
 - Final budgetary considerations and requests
 - Update on monthly income and expenditure
 - Approval of expenditure
8. **Leisure Centre Building**
 - Update on any items relating to the building (including toilets and changing rooms, improvements in social room and access)
 - Premises licence update
 - To review updated Emergency Evacuation Procedure

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
Telephone: 01379 854519, email: harlestontc@harlestontowncouncil.co.uk
<http://www.harlestontowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

9. Football Club

- Update (including planning application for floodlights and newsletter to supporters)

10. Recreation Grounds

- Update on maintenance store

11. Gym

- Update

12. General items for discussion and agreement

13. Significant correspondence

**The meeting will be adjourned for public participation
(up to a maximum 5 minutes)**

14. Date and time of the next meeting – Monday 4th March 2019 at 6.30pm