



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

**Minutes of a meeting of  
Redenhall with Harleston Town Council's Amenities Committee  
Held in the Social Room, Memorial Leisure Centre  
On Wednesday 9<sup>th</sup> January 2019 at 6.30pm**

**Present:** Councillors – Mark Betts, Adrian Brownsea, Trevor Graham and Tom Whatling

**Also Present:** Lynda Ling (Clerk), and Tracey Betts (Finance Officer)

1. **Welcome** – Cllr Betts welcomed everyone to the meeting.
2. **To receive and accept apologies from members unable to attend** - None
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – Cllr. Marjoram declared an interest in Item 7 - Allotments
4. **Approval of minutes** – The minutes of the previous Amenities Committee meeting of the Wednesday 5<sup>th</sup> December 2018 were agreed. Proposed by Cllr Graham and seconded by Cllr. Brownsea **ALL AGREED**
5. **Matters arising** – None
6. **Reports**
  - **Chairman's report** – None
  - **Councillor reports** –  
Cllr. Marjoram commented that there are several fly-posted signs around the town. The clerk said that she would alert the maintenance team to this and get some taken down.  
Cllr. Whatling asked if maintenance could turn the signs so the fingerposts were pointing in the right direction at the bottom of Bullock Fair Close.
  - **Clerks report** – None
7. **Allotments**
  - **Request to split one more allotment plot** – The clerk informed the members that a long-standing tenant was going to vacate the plot as it was unmanageable under his current work circumstances. He has asked if his plot could be split in half to be of a more acceptable size. Members suggested that instead of formally splitting the plot in two, he could come to a gentleman's agreement with a nearby allotment tenant to work the plot together. The clerk reported that the new tenants on the newly split

plots and the Allotment Group were grateful for the decision made at the last meeting when it was agreed to split three plots.

#### 8. Market –

- The Cheese and Pie man has started today, and the clerk and finance officer visited the market today and introduced themselves to him.

#### 9. War Memorial –

- **Old Plaques** – The clerk reported that Jody from Bespoke is refurbishing these and will be put back once done.
- **Memorial Litter Bin** – The bin cannot be bolted down onto concrete as it has a long T-type leg attached to it which means it must be buried in the ground and cemented in. The clerk to speak to Jody from Bespoke for advice.
- **Bench Plaques** – The clerk has spoken to the organisations that donated the benches and asked if they wished to have plaques on them, so far both the Royal British Legion and Rotary have indicated that they do. Acknowledgements to those that contributed to the War Memorial Garden were mentioned in The Grapevine.

#### 10. Car Parks –

- **Car-charging points** – The clerk had received an email from a resident who expressed his pleasure at the car charging points having been installed in the Co-op car park. The clerk responded highlighting the SNC ones that have also been recently installed, so there is four on Bullock Fair Car Park vicinity now. Cllr. Brownsea commented that the lease was inadequate and potentially two car parking spaces had been lost.
- **Old Fire Engine** – Cllr. Whatling suggested that the fire engine could be installed on the site of the 'new' toilet block once it had been taken away by SNC and permission would have to be sought from SNC to put it there.
- Cllr. Marjoram suggested that it is hard to get around the car park and this needs to be looked at. Disabled spaces are hardly used so could these be reduced, also the bus spaces are larger and not used. The duck issue on the car park is making the area messy with 130 being counted in Paddock Road and surrounding area.

#### 11. Public Toilets –

- The clerk reported that the timer locks were fitted to the refurbished toilets The previous day and the times had been set at opening at 7am and closing at 7pm. A brief discussion was held on the logistics of cleaning etc, and the clerk reported that a current member of the maintenance team would be happy to take on the role of cleaner for the toilets. Suggestions were put forward for the People, Health, Safety & Welfare Committee to consider when it came to the number of hours that may be needed to clean, check and replace consumables, the next meeting for that committee is January 21<sup>st</sup>. A sign to advise who to contact should also be put up in the three toilets if the toilets are in an unsatisfactory condition.

**12. Streetlighting –**

- The clerk reported that she had been in touch with the council's lighting contractor and was waiting for a response so that the next stage of the lighting programme for replacement LED's could be discussed. Cllr. Brownsea suggested putting a lighting strategy on the next agenda for discussion. Members commented that they would be happy to walk around the town looking at the lights, so the clerk commented that she would send a copy of the Asset Register to members, so they could have a better idea of where the council lights are.

**13. Finance – Budget considerations/requests for 2019/20**

- **Increasing the budget for Christmas Lights** – A brief discussion was held the dressing of the Christmas tree and whether it would be worthwhile paying a contractor to do this, in the face of less volunteers coming forward next year. Cozens (council's lighting contractor) would charge in the region of £600 – it was agreed to put £600 in the budget to cover this potential cost.
- **Adding a budget line for potential works in cemetery** – It was agreed not to add a budget for this as any costs could be taken out of cemetery reserves
- **Adding a cleaning budget for public toilets** – Cllr. Marjoram suggested adding it to the maintenance plan and that the current budget of £12,000 should be left as it is. The original thinking behind that level of budget was considered when the lease on the toilets was the only option that SNC offered to the town council and all costs including lease, business rates, cleaning and man hours were considered. The situation has changed as the toilets were then offered to the town council as a freehold option.
- **Budget for historic plaques in and around the town** – It was agreed that it was a good idea, but as other organisations were considering getting funding for the same thing, it would be better to wait and see what comes from those groups. Cllr Brownsea commented that the town could do with interpretation signs i.e. Herolf Stone, market place and car park which used to host the cattle market.
- **Approval of expenditure** – Approval for the ordering of a skip for the allotments (agreed at the December meeting) was agreed at a cost of £223. Proposed Cllr. Brownsea and seconded by Cllr. Betts

**ALL AGREED**

**14. Date of the next meeting – Wednesday 6<sup>th</sup> February 2019 at 6.30pm in the Social Room, Harleston Leisure centre**

**Meeting Closed at 20.31**

**Signed.....**

**Date.....**