



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes of a meeting of Redenhall with Harleston Town Council's Amenities Committee Held in the Council Offices, Memorial Leisure Centre On Wednesday 5th June 2019 at 6.30pm

Present: Councillors – Frances Bickley, Mark Betts and Adrian Brownsea,
Also, Present: Lynda Ling (Clerk), Rosie Riches (Office Assistant)

1. To elect a chairman and vice chairman – Chairman = Cllr Betts, proposed by Cllr Brownsea, seconded Cllr Bickley. Vice chairman = Cllr Brownsea, proposed by Cllr Betts, seconded Cllr Bickley
ALL AGREED

2. To receive and accept apologies from members unable to attend – Cllrs Ian Broughton, Trevor Graham and Tom Whatling.

3. To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting – None

4. Approval of minutes – The minutes of 2 previous Amenities Committee meetings held on Wednesday 3rd April 2019 were agreed, Proposed by Cllr Bickley and seconded Cllr Betts and on Wednesday 1st May 2019 were agreed, Proposed by Cllr Brownsea and seconded Cllr Betts
ALL AGREED

5. Matters arising – Cllr Brownsea commented on the seat outside Budgens/Esso garage as reported in the 3rd April minutes had been repaired and has since been vandalised once again with the back rest being removed and thrown into the grass, Cllr Brownsea suggested that it would be better not to continue mending this but to leave the back rest off completely. Clerk will ask the maintenance team to collect the back.

ACTION – Clerk

6. Reports

- **Chairman's report** – None
- **Councillor reports** – Cllr Bickley wished to thank the maintenance team for doing a good job in removing fly posters from around the town, but was disappointed that the poster on Rose Boutique wall advertising a dentist in Diss remained in situ despite numerous calls to SNC. Clerk will contact SNC once again for clarity on this matter.

ACTION – Clerk

Cllr Brownsea commented there were 2 food outlets operating on the pavements last weekend, they had both obtained permission from highways.

- **Clerks report** – None

7. Allotments

- Following a visit last week by Rosie most plots were found to be in good order with only 2 holders being issued with letters asking them to maintain their plots to a higher standard, currently all plots are taken with 2 names on a waiting list.

8. Market

- **Update** - The Jigsaw and Book stall has withdrawn at this time. No further interest currently from any new stallholders.
- **Gazebo Hire** – Enquiry from a lady living in Harleston who would like to use one of our gazebos at an event in Pulham for the WI. Councillors were not in agreement with this, gazebos are for use in Harleston only.

9. War Memorial –

- Silhouette of the soldier has gone up for Thursday's event at the War Memorial.
- Following the Beer festival at the Swan over the weekend it was necessary to carry out 2 extra hours street clean to remove broken glass and debris mainly in the area of the war memorial gardens, it was agreed that a letter would be sent to the Round Table as organisers with a copy to Robin Twigge
ACTION – Cllr Bickley

10. Car Parks –

- David Ireland – Quotation to supply a 7in 4way top post and concrete on Bullock fair car park (174.00 + VAT) Proposed Cllr Bickley, seconded Cllr Betts
ALL AGREED
- Danarbour – Quotation to remove pyracantha from next to toilet block (280 + VAT) Proposed Cllr Betts, seconded Cllr Bickley
ALL AGREED
- Cllr Bickley informed the meeting that a reply from a letter to Debbie Lorrimer SNC dated 11/2/2019 had been received, confirming that no amendments were needed to the TMO order. No change to lease or rental. Need to know how we will block off 5 car park spaces when using the temporary access. Definition of temporary is a maximum of 10 events per year with 24hour notice.
- Councillor Brownsea commented that we had lost in excess of 4 parking spaces since the introduction of the electric charging bays, who will be responsible for maintaining these bays by way of repainting them blue as and when needed?
- Monies from businesses supporting the car park are coming in following a letter drop 2 weeks ago.

11. Public Toilets –

- **Update on various items relating to the public toilets** - Toilet rolls have been stolen from the ladies toilets on a regular basis, a quote for £22.65 from Force Fresh for more substantial lockable stainless steel holders has been obtained, it was agreed to order 3 of these in the hope this would alleviate the theft problem. Proposed Cllr Bickley, seconded Cllr Betts.
ALL AGREED
- Cllr Brownsea has been advised by a MOP that the toilets are not always locked at night, Clerk agreed to speak to Holmes about this.
ACTION – Clerk

12. Streetlighting

- **Update on LED lantern replacements** – Cllr Brownsea; within the budget plus reserves 45k is available, suggest we retain 3k and spend 42k on replacing 16 concrete and aluminium poles and have fitted with LED lights, plus purchase an additional 43 LED lanterns. The saving on electricity when all have been replaced would be approx. 13.5k per year = current costs = £19,200 per year if all were replaced it would be £5,760 per year. It was agreed to take proposal to finance to use the reserves. The cost of replacing all remaining lights with LED would be 91k, this will also be taken to the finance committee. Proposed Cllr Bickley, seconded Cllr Betts

ALL AGREED

13. Cemetery – New signs stating “No dogs allowed” have been put up.

13. Finance

- Approval of expenditure – Malcolm Wiles (Clock) £55.00, Force Fresh £8.42. Proposed Cllr Betts, seconded Cllr Brownsea

ALL AGREED

14. Date of the next meeting – Wednesday 3rd July 2019 at 6.30pm in the Town Council Office, Harleston Leisure Centre

Meeting Closed at 20.06

Signed.....

Date.....

DRAFT