



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes of a meeting of Redenhall with Harleston Town Council's Amenities Committee Held in the Council Offices, Memorial Leisure Centre On Wednesday 6th March 2019 at 6.30pm

Present: Councillors – Frances Bickley, Adrian Brownsea, Sue Kuzmic

Also, Present: Lynda Ling (Clerk), Rosie Riches (Office Assistant)

1. Welcome – Cllr Bickley welcomed everyone to the meeting. At this point Cllr Kuzmic was co-opted onto the committee for this meeting – Agreement proposed by Cllr Bickley and seconded by Cllr Brownsea

2. To receive and accept apologies from members unable to attend – Cllrs Mark Betts, Ian Broughton, Trevor Graham and Tom Whatling. Cllr Bickley announced that Cllr John Marjoram has resigned from Harleston Town Council with immediate effect, it was agreed that Cllr Bickley would send an official thank you.

3. To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting – Cllr Kuzmic declared an interest in item 8

4. Approval of minutes – The minutes of the previous Amenities Committee meeting on Wednesday 6th February 2019 were agreed. Proposed by Cllr Brownsea and seconded Cllr Bickley

ALL AGREED

5. Matters arising – It was agreed to chase up whether permission had been granted by SNC for a large sign on the wall of Rose Boutique. Clerk will speak to maintenance team about the painting of the step noses at War Memorial and Bullock Fair charity shop.

Action – Clerk

6. Reports

- **Chairman's report** – None
- **Councillor reports** – None
- **Clerks report** – None

7. Allotments

- **AGM date** – Thursday 11th April 7.30pm in the Swan Hotel

8. Market

- **Update** – recent issues on the Wednesday Market, new stall holder and update on the purchase of gazebo's
- Both the Cheese and Pie man and the Fudge man have withdrawn at this time.
- Ice cream seller will be starting in April
- It was agreed to advertise in the Market Trader, to come out in Jan 2020
Proposed by Cllr Bickley Seconded by Cllr Brownsea

ALL AGREED

- Look at scope and cost for advertising in the Grapevine, Pulham and Fressingfield magazines and village news, also costings for a quarterly newsletter **Action - Clerk**
- Purchase of Gazebo's – currently awaiting cost of printing the valance

9. War Memorial –

- **Update** – Litter bin has now been installed by Jody Lidguard at no cost and positioned near to the footpath. SNC have said they will supply bags and empty as required

10. Car Parks –

- **Update** – Purchase a new notice board (blue) to be erected on the toilet block wall at a cost of £709. Agreement was proposed by Cllr Kuzmic and seconded by Cllr Bickley **ALL AGREED**
- Cllr Brownsea stated that the notice board in Union Street should have Town Council information on it

11. Public Toilets –

- **Update on various items relating to the public toilets**, including the quote for 3 x sanitary containers from PHS (£10.80 per bin for the year) Clerk advised that we already have a contract with PHS in the Leisure Centre. Baby change – hand and surface sanitiser and nappy bins for 3 toilets to be changed every 2 weeks at a cost of £66.30 per annum. Agreement was proposed by Cllr Kuzmic and seconded by Cllr Bickley **ALL AGREED**
- Toilet signs are on order, snagging inspection next Tuesday, Cllr Brownsea stated that we should only accept ownership after all signs have been erected.
- It was agreed to order the cleaning materials from Force Fresh as suppliers and purchase male attendant signs elsewhere. Proposed Cllr Brownsea and seconded Cllr Bickley **ALL AGREED**

12. Streetlighting

- **Update on LED lantern replacements** – Cllr Brownsea; this has already been agreed previously and we should press on with the installation.
- **Streetlighting strategy for the future** – A brief discussion was held on whether some other LED lanterns may have been fit for purpose in Harleston, however after investigation it appears that the LED lanterns currently on order are the most appropriate for a small town. With this information it was agreed to press ahead with reviewing LED's Proposed Cllr Kuzmic Seconded Cllr Bickley **ALL AGREED**

13. Finance

- Approval of expenditure (if any) None
- Indemnity insurance is being consulted on, it was agreed to ask Cllr Whatling if he would be able to meet with Nick Durrant to discuss this further. **Action - Cllr Whatling**

14. Date of the next meeting – Wednesday 3rd April 2019 at 6.30pm in the Town Council Office, Harleston Leisure Centre

Meeting Closed at 20.16

Signed.....

Date.....