



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## **Notice of Meeting**

### **To members of the Public and Press**

You are cordially invited to attend a meeting of

**Redenhall with Harleston Town Council's Leisure Centre Management Committee** which will be held in the Council Office, Memorial Leisure Centre on **Tuesday 7<sup>th</sup> May 2019 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after agenda items 5 and 13

**Signed:** *Lynda Ling* - Town Clerk

**Date:** 30<sup>th</sup> April 2019

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## **AGENDA**

1. **Welcome**
2. **Apologies**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting (April 1<sup>st</sup> 2019)**
5. **Matters arising from the last meeting**

**The meeting will be adjourned for public participation  
(up to a maximum of 15 minutes)**

6. **Reports**
  - Chairman's report
  - Councillor reports (for information only)
  - Clerks report (for information only)
  - Maintenance
  - Gym
  - Tennis & Squash
7. **Finance**
  - Update on monthly income and expenditure
  - Approval of expenditure
8. **Leisure Centre Building**
  - Update on any items relating to the building (squash changing room refurbishment possible start date)
  - Quote to re-carpet the new offices and corridor upstairs
  - Update on the installation of a lift to social room and work required before commencement of works
  - Consideration of quotes for the cleaning of one of the tanks (Legionella)  
Quote A - £455.40 Quote B – still to be received

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
Telephone: 01379 854519, email: [harlestontc@harlestantowncouncil.co.uk](mailto:harlestontc@harlestantowncouncil.co.uk)  
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

- Consideration of quote for annual maintenance for Evac+Chair (£90+VAT)
- Social Club bar management/alcohol licence
- Leisure Centre building generally

**9. Football Club**

- Update on football club

**10. Recreation Grounds**

- Harleston & Waveney Festival update
- Update on 2019 tree survey on Recreation Grounds
- Consideration of a request for advertising banner on fence – Harleston Car Wash

**11. Gym**

- Update on gym clothing and access to mezzanine from gym

**12. General items for discussion and agreement**

**13. Significant correspondence**

**The meeting will be adjourned for public participation  
(up to a maximum 5 minutes)**

**14. Date and time of the next meeting – Monday 3<sup>rd</sup> June 2019 at 6.30pm**