



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

**Minutes of a meeting of
Redenhall with Harleston Town Council's Amenities Committee
Held in the Council Offices, Memorial Leisure Centre
On Wednesday 6th November 2019 at 6.00pm**

Present: Councillors –Zoe Moyse, Trevor Graham, Caroline Malinowski and Lizzy Pegg

Also, Present: Rosie Riches (Office Assistant)

1. **Welcome** – Cllr Moyse welcomed those present to the meeting
2. **To receive and accept apologies from members unable to attend** – Cllr Adrian Brownsea and Michael Hardy
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
4. **Approval of minutes** – The minutes of the previous Amenities Committee meeting held on Wednesday 2nd October 2019 were agreed. Proposed Cllr Pegg, seconded Cllr Moyse
ALL AGREED
5. **Reports**
 - **Chairman's report** – None
 - **Councillor reports** – None
6. **Allotments**
 - **Up-date on Allotment Lease** – This has now been signed and returned to the solicitor.
 - **Repair to fencing** – It was agreed to ask the contractor David Ireland to go ahead with the repairs to the fence and trim back the surrounding hedge in March 2020 with the payment being made in April 2020.
 - **Annual Fees - Following an increase in cost of new lease and solicitors' fees** - These will increase with immediate effect to; Full plot = £55.00 and Half plot = £28.00. Deposit £50.00 Proposed Cllr Bickley, seconded Cllr Pegg
ALL AGREED
7. **Market**
 - **Up-date** – All seems well on the market. A coffee stall had shown an interest but decided that it would not be beneficial to him in Exchange Street.
8. **War Memorial**
 - **Up-date** – It was agreed to put aside £1,000 in the 20/21 budget to attend to the overgrown area at the rear of the gardens.

9. Car Parks

- **Update from SNC re the Bollards on car park outside Bullock Fair Charity Shop**
Clerk has had a response from SNC re the bollards, they are not happy to have plastic, it was agreed to go back to them and ask if concrete ones would be acceptable, David Ireland has quoted £83.66 plus VAT and fitting for Timber and £90.00 plus VAT and fitting for concrete. **ACTION CLERK**

10. Public Toilets

- **Update** – Cllr Malinowski advised that 10K has been put into next year’s budget, she will break this down and forward the information to Councillors.

11. Streetlighting

- **Update on LED lantern replacements** – Awaiting business case to progress the loan application – **ACTION - Cllr Brownsea**

12. Clocktower

- **Update on a Health & Safety check on the clocktower**
Initial visual survey and report will be commissioned from Barry Hipwell at a cost of £525.00 plus proposed Cllr Graham, seconded Cllr Pegg **ALL AGREED**

13. Cemetery

- **Policy and costs for double depth graves and to note any new legislation on burials** – Covered previously

Mayflower Apple Tree – future ownership, upkeep responsibilities
Approx. cost is £45.00, it is oversubscribed at this time, Cllr Graham will put a case together for the Town Council to plant at the cemetery. Councillors agreed if successful to purchase a tree and assume ownership and upkeep responsibilities. Cllr Pegg thought it could be planted in the area of the Mark Betts memorial Proposed Cllr Bickley, seconded Cllr Pegg **ALL AGREED**

14. Finance

- **Approval of expenditure** – Payments made since the last meeting – R & T Stammers £935 - Gravedigging services x 2 Cheque; Anne Denny – £680 Allotment rent. Proposed Cllr Bickley seconded Cllr Graham **ALL AGREED**
- **Budget timetable** - Ongoing

15. General

- **Christmas Light update** – 8K in the budget as requested from the Lights Committee
- **Consideration of a request for a local business owner to plant flowers in Broad Street Car Park and to discuss ways to brighten up the town** – Defer

16. Date of the next meeting – Wednesday 4th December 2019 at 6.30pm in the Town Council Office, Harleston Leisure Centre

Meeting Closed at 19.03

Signed.....

Date.....