



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting

To members of the Public and Press

You are cordially invited to attend a meeting of

Redenhall with Harleston Town Council's Leisure Centre Management Committee which will be held in the Council Office, Memorial Leisure Centre on **Monday 4th November 2019 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after agenda items 5 and 14

Signed: *Lynda Ling* - Town Clerk

Date: 26th October 2019

AGENDA

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 7th October 2019**
5. **Matters arising from the last meeting**

**The meeting will be adjourned for public participation
(up to a maximum of 15 minutes)**

6. **Reports**
 - Squash & Tennis report
 - Football Club report (including update on grounds grading, social room bar and vandalism)
 - Chairman's report
 - Councillor reports (for information only)
 - Clerks report (for information only)
 - Gym report
 - Maintenance report
7. **Finance**
 - Income & Expenditure report
 - Approval of expenditure
 - Budgets
8. **Leisure Centre Building**
 - Update on items relating to the leisure centre building including – use of other areas within the building downstairs changing facilities squash changing rooms and toilets
 - Update on quotes for heating/air conditioning units throughout the building

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
Telephone: 01379 854519, email: harlestontc@harlestontowncouncil.co.uk
<http://www.harlestontowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

9. Football Club

- To be discussed during Reports

10. Recreation Grounds

- Drinking water fountain on the recreation grounds as suggested by gym manager and consideration of costs
- Gate locking on weekends
- Recreation Grounds Policy for discussion and agreement

11. Gym

- Discussion on any surplus of income (less expenditure) and reserves
- Maintenance and redecoration of gym (from last meeting)
- Extractor fan in gym – discussion on replacement costs

12. Maintenance

- Discussion on ride on mower – costs on hiring or leasing and discuss a way forward
- Hiring of a skip – agreement on cost

13. General items for discussion and agreement

14. Significant correspondence

**The meeting will be adjourned for public participation
(up to a maximum 5 minutes)**

15. Date and time of the next meeting – Monday 2nd December 2019 at 6.30pm