



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting

To members of the Public and Press

You are cordially invited to attend a meeting of

Redenhall with Harleston Town Council's Leisure Centre Management Committee which will be held in the Council Office, Memorial Leisure Centre on **Monday 7th October 2019 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after agenda items 5 and 13

Signed: *Lynda Ling* - Town Clerk

Date: 2nd October 2019

AGENDA

1. **To elect a Vice-Chairman**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 2nd September 2019**
5. **Matters arising from the last meeting**

**The meeting will be adjourned for public participation
(up to a maximum of 15 minutes)**

6. Reports

- Chairman's report
- Councillor reports (for information only)
- Clerks report (for information only)
- Gym report
- Maintenance report
- Squash & Tennis report
- Football Club report

7. Finance

- Income & Expenditure report
- Approval of expenditure
- Budget timetable

8. Leisure Centre Building

- Discussion on management of social room, use of, conditions of use and management of functions where bar is required.
- Any other items relating to the leisure centre building including –
use of other areas within the building

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
Telephone: 01379 854519, email: harlestantc@harlestantowncouncil.co.uk
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

downstairs changing facilities
squash changing rooms and toilets
update on quotes for heating/air conditioning units throughout the building
cleaning contract

9. Football Club

- Update (if any)

10. Recreation Grounds

- Discussion on change of policy to allow the clerk to make decisions relating to banners on perimeter and any other item

11. Gym

- Surplus of income (less expenditure) and reserves
- To resolve to agree that the gym manager can authorise gym membership refunds

12. General items for discussion and agreement

13. Significant correspondence

**The meeting will be adjourned for public participation
(up to a maximum 5 minutes)**

14. Date and time of the next meeting – Monday 4th November 2019 at 6.30pm