



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes of a meeting of Redenhall with Harleston Town Council's Amenities Committee Held in the Council Offices, Memorial Leisure Centre On Wednesday 4th September 2019 at 6.30pm

Present: Councillors – Adrian Brownsea, Trevor Graham and Zoe Moyse

Also, Present: Lynda Ling (Clerk), Rosie Riches (Office Assistant) and 1 member of the public – Michael Hardy

1. **Welcome** – Cllr Brownsea welcomed everyone to the meeting.
2. **To receive and accept apologies from members unable to attend** – Cllr Lizzy Pegg.
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
4. **Approval of minutes** – The minutes of the previous Amenities Committee meeting held on Wednesday 7th August 2019 were agreed. Proposed Cllr Moyse, seconded Cllr Brownsea **ALL AGREED**
 - Reaffirm decisions made at the Amenities Committee meeting held on 5th June 2019 – It was not possible to agree the minutes of this meeting due to loss of councillors present at the meeting. Cllr Graham had gone through the minutes and was happy to propose all decisions be reaffirmed. Proposed Cllr Graham, seconded Cllr Moyse **ALL AGREED**
5. **Reports**
 - **Chairman's report** – Pleased to see the telephone boxes had been painted red.
 - **Councillor reports** – None
7. **Allotments**
 - Up-date on Allotment Lease – awaiting the new lease from Mrs Denny
 - Repair to fencing – David Ireland has been out to visit the site and will be submitting a quote to repair the fence.
8. **Market**
 - Up-date – All seems well on the market, currently 7 stalls attending on a regular basis.
9. **War Memorial**
 - Clerk reported that the plaques for the benches in the memorial gardens have been fitted by the maintenance team.
 - Clerk has asked Jody Lidguard to quote for clearing the area behind the war memorial garden.

10. Car Parks

- **Discussion on SNC’s response to the Parish Partnership request for an emergency entrance/exit on Bullock Fair Car Park and discussion on the way forward**
Cllr Brownsea – This has been discussed at Town Council.
- **Bollards on car park outside Bullock Fair Charity Shop**
Clerk has asked SNC if these could be replaced with a more suitable, longer lasting bollard but has had no response yet. Cllr Brownsea – we should write giving 7 days’ notice of intent to replace but not with like for like.

ACTION CLERK

11. Public Toilets

- **Update** – Clerk reported that one of the toilets in the ladies had come loose at the floor fixings, it appears that inadequate fixing screws had been used. Holmes the builders are denying this and have suggested it’s now the problem of the Town Council. Cllr Brownsea offered to write to the cabinet member for our area.

ACTION – CLLR BROWNSEA

12. Streetlighting

- **Update on LED lantern replacements**
Purchase order has been raised with Cozens for these, a meeting has been requested with Cozens.

13. Clocktower

- No update

14. Cemetery

- Agreement on Double depth graves where appropriate (following the advice of our grave digger) – Cllrs agreed to obtain prices from Stubby our gravedigger, a change to the policy will be needed, agenda item for the next meeting.

15. Finance

- Approval of expenditure - None
- Budget timetable
Cllr Brownsea – we need to submit proposals to Finance committee by their November meeting. Cllr Graham will report back to finance that we need the proforma from Cllr Malinowski to be able to progress this fully.
Cllr Brownsea – we should contain our expenditure within reason.

16. General – None

**The meeting will be adjourned for public participation
(up to a maximum 5 minutes)**

Meeting suspended at 19.52 and reconvened at 19.56

Mr Michael Hardy Member of the Public commented that the posts have been put in place in readiness for the return of the town sign. Enquired as to who owns the play area on Doune Way? Clerk explained that this was maintained wholly by the developer of the site, it is not the responsibility of the Town Council.

17. Date of the next meeting – Wednesday 2nd October 2019 at 6.30pm in the Town Council Office, Harleston Leisure Centre

Meeting Closed at 19.57

**Signed.....
Date.....**