



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting

Redenhall with Harleston Town Council's Leisure Centre Management Committee

will be held on

Monday 6th April 2020 at 6.30pm

by way of video conferencing

to consider the business detailed below

Signed: *Lynda Ling* - Town Clerk

Date: 1st April 2020

AGENDA

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 2nd March 2020**
5. **Matters arising from the last meeting**
6. **Reports**
 - Chairman's report
 - Clerks report (for information only)
 - Maintenance report
7. **Finance**
 - Income & Expenditure report
 - Approval of expenditure
8. **General items for discussion to include all responsibilities of this committee –**
 - Coronavirus – LCMC responsibilities, update on actions taken so far and discuss any potential issues arising from current situation
 - Discussion on changing rooms in leisure centre
 - Discussion on furlough of any staff during current coronavirus crisis and agree any action on salaries in relation to the National Joint Council for Local Government Services
 - Update on cleaning of the Leisure Centre Building
9. **Significant correspondence**
10. **Date and time of the next meeting – Monday 4th May 2020 at 6.30pm**