



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting

Redenhall with Harleston Town Council's Leisure Centre Management Committee

will be held on

Monday 4th May 2020 at 6.30pm

by way of video conferencing

to consider the business detailed below

Signed: *Lynda Ling* - Town Clerk

Date: 28th April 2020

AGENDA

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 6th April 2020**
5. **Matters arising from the last meeting**
6. **Reports**
 - Chairman's report
 - Clerks report (for information only)
 - Maintenance report
7. **Finance**
 - Approval of expenditure
 - Application to open an account with Workwear (East Anglia) Ltd
8. **General items for discussion to include all responsibilities of this committee –**
 - Coronavirus – LCMC responsibilities, update on actions taken so far and discuss any potential issues arising from current situation
 - Gym Staff furlough – Discuss whether to top up May and June salaries with 20%
 - Discussion on the non-furlough of member or gym staff and any implications
 - Update on cleaning of the Leisure Centre Building
9. **Significant correspondence**
10. **Date and time of the next meeting – Monday 1st June 2020 at 6.30pm**