



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

**Minutes of a meeting of
Redenhall with Harleston Town Council's Amenities Committee
Held by means of video conferencing
On Wednesday 5th August 2020 at 6.30pm**

Present: Councillors – Zoe Moyse, Trevor Graham and Michael Hardy

Also present: Lynda Ling (Clerk)

1. **Welcome** – Cllr Moyse (Vice Chairman) welcomed everyone to the meeting
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – Cllr. Graham declared an interest in Item 8 – Food Festival – Harleston's Future
4. **Approval of minutes**
 - The minutes of the previous Amenities Committee meeting held on Wednesday 1st July 2020 were agreed. Agreement proposed by Cllr Graham, seconded Cllr Hardy **ALL AGREED**
5. **Reports**
 - Chairman's report - None
 - Councillor reports – None
6. **Health & Safety** – The clerk commented that some idea's would need to be worked on for a new town sign before a price can be obtained. It was agreed that Cllr Moyse and the Clerk will take this forward.
7. **Allotments** – Cllr. Moyse read out a report prepared by Rosie Riches which outlined the following:-
 - Following an inspection of the allotment plots, two tenants have been written to asking them to tidy their plots and use the ground for planting and not as a lawn area. This is happening regularly now as the plots are quite often too large to keep on top of cultivated vegetable areas.
 - Permission to split another plot is sought as some mention has been made of Plot 3 becoming available and as the plots are large, and people's time is restricted, it is more manageable to have smaller plots. This was agreed – proposed by Cllr. Moyse and seconded by Cllr. Graham.
8. **Market** –
 - **Stall holders** – The clerk informed members that she had been contacted with regard to a retailer in the town wishing to hire a gazebo for the market place. Cllr. Graham spoke of his email/letter from Action for Harleston and the queries that were raised from it which included questions regarding the

Charter Market. It was agreed that the Clerk will respond to Barry Woods giving as much information as possible to the questions.

- **Requests for use of the Market** – Food Festival, Mayflower Community Play and JD Youngs – A discussion took place on these proposed events and the following was agreed:-

Food Festival and Mayflower Community Play – agreement proposed by Cllr. Moyse and seconded by Cllr. Hardy

JD Young's – The clerk met with the manager of JD's who asked if the committee would consider them holding an event on the Market Place, Karaoke was mentioned initially but that wouldn't exclude other ideas if possible. Members did not think that karaoke was suitable on the market place but may consider any other ideas that are put forward.

9. War Memorial

- Update – None

10. Car Parks

- General update – The discussion held last month to not ask businesses to contribute to keeping the car parks free and to reimburse those that were paying monthly, was discussed at the Finance Committee and agreed by those members.
- A comment was made that the Bullock Fair CP was being used as a through road during the current road restrictions which was not appropriate.
- Appreciation for the good work by the street cleaner, Sid Howard was mentioned as the town always looks clean and tidy.

11. Public Toilets

- Toilet Doors – the Maintenance Team Leader is chasing the replacement door up as well as the grills
- Maintenance team leader reported that there was some vandalism to a notice board which has been removed for H & S reasons
- Motion sensors and asking the Co-op if it would be possible to tag onto their camera system to be discussed at the next meeting.

12. Streetlighting

- Update on LED lantern replacements – Now completed except for the old style lanterns (7). The clerk is still awaiting a price from the contractor in relation to new lanterns (believed to be around (£900) or if the current lanterns could be adapted to take LED bulbs
- LED Lanterns – It was reported at an earlier meeting that the owner of 1 Jays Green had complained that the new lantern was too bright and shining in a bedroom. The clerk has got a price for a shield to be put on the lantern which will prevent the light from spilling in that direction. The shields are £75. Agreement to get a shield fitted for the resident was proposed by Cllr. Hardy and seconded by Cllr. Graham
- Wall brackets – Briar Barn has given their permission to replace the bracket which is attached to their property, this has been passed to the contractor and we are awaiting an update.

13. Clocktower

- Exterior survey of the clocktower – No further progress on this to date

14. Cemetery

- Update – None.

15. Finance

- **Approval of expenditure** – One item only – Service and oiling of the clocktower - £62.00. Approved by Cllr. Moyse and seconded by Cllr. Graham

16. Town Centre

– Cllr. Graham reported that he had been advised that the planters and greenery in the town are rented. The clerk to confirm this.

Cllr. Graham also informed members that Barry Woods had also asked the council for use of the SAM2 machine outside his property. It was agreed that a letter should be sent to advise that as the town council is in the process of producing a Neighbourhood Plan that the committee wished to reserve the machine for this, and asked if Barry would like to offer his help with the NP and producing the data.

17. Date of the next meeting

– Wednesday 6th September at 6.30pm which will be held by means of video conferencing

Meeting closed at 19.46

Signed: *Z. Moyse*

Date: *2nd September 2020*