



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

**Minutes of a meeting of
Redenhall with Harleston Town Council's Amenities Committee
Held in the Council Offices, Memorial Leisure Centre
On Wednesday 5th February 2020 at 7.00pm**

Present: Councillors – Adrian Brownsea, Trevor Graham, Michael Hardy, Zoe Moyse and Lizzy Pegg

Also, Present: Lynda Ling (Clerk) and Rosie Riches (Office Assistant)

1. **Welcome** – Cllr Brownsea (Chairman) welcomed those present to the meeting
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
4. **Approval of minutes** – The minutes of the previous Amenities Committee meeting held on Wednesday 8th January 2020 were agreed. Proposed Cllr Hardy, seconded Cllr Moyse
ALL AGREED

5. Reports

- **Chairman's report** – Cllr Brownsea noted that the town centre was in chaos last week due to emergency electrical work involving digging up the road and pavement, the pavement has not been made good to a reasonable standard with many uneven pavers. Clerk will contact Highways to report this matter.
Action Clerk
- **Councillor reports** – Cllr Hardy expressed his concerns over the deliveries to the pet shop in the Thoroughfare which brings traffic to a standstill whilst they unload. The general cleanliness of the Car Park is poor, clerk suggested that the upcoming litter pick could be concentrated in this area. **Action Clerk**
Cllr Pegg – The town sign on the Market Place was vandalised at the weekend, this is rotten at the base and in need of replacing, Cllr Brownsea suggested that this is added to the next agenda for discussion. Cllr Graham – The blue heritage plaques are due to be erected around the town in the coming months, should HTC be involved in this? It was agreed to add this to the next HTC agenda.

6. Allotments

- **Up-date on Allotments** – There are only 8 invoice payments outstanding at this time, reminders will be sent out in due course if these are not forthcoming.

7. Market

- **Up-date** – All seems well 6 stalls attended today.

8. War Memorial

- **Up-date** – Maintenance team had been asked to tidy the gardens and remove the Bespoke Garden Design sign. **Action Maintenance Team**

9. Car Parks

- **Bus/coach parking spaces and reinstatement of lines** – Councillors agreed that this work should be carried out. Proposed Cllr Hardy, seconded Cllr Pegg **ALL AGREED**

10. Public Toilets

- **Discussion on the recent vandalism on toilet block** – A verbal quotation has been obtained for 3 metal doors and frames; councillors would like time to investigate this with a decision being made at the next Town Council meeting. Clerk will obtain a price to change the lighting outside the toilets to a brighter higher wattage. It was agreed to enquire at the Co-op about the possibility of installing an additional camera showing in the direction of the toilet block. It was discussed and agreed to purchase 10 Radar keys for re-sale to the public, HIP will be approached to see if they are willing to sell these on the council's behalf. Proposed Cllr Brownsea, seconded Cllr Graham

ALL AGREED
Action Clerk

11. Streetlighting

- **Update on LED lantern replacements** – None

12. Clocktower

- **Discussion on cost of a drone to survey the exterior of the clocktower** It was agreed to commission a drone survey jointly with LCMC at a cost of £525.00 shared between the two committees. Proposed Cllr Brownsea, seconded Cllr Graham

ALL AGREED

13. Cemetery

- **Update** – The hedging will be cut back next month.

14. Finance

- **Approval of expenditure** – BACS – DJ Ireland Groundwork- (timber bollards, Bullock Fair Car Park) £363.60. Cheque payment – MG Wiles - (clock winding) £208.00 Proposed Cllr Moyse, seconded Cllr Pegg **ALL AGREED**

15. General

- **Discussion on an email received from The Grapevine regarding a donation for planters and flowers in the town** – It was agreed by councillors to take the suggestion of a tree planted at the cemetery back to the Grapevine

- 16. Date of the next meeting** – Wednesday 4th March 2020 at 6.30pm in the Town Council Office, Harleston Leisure Centre

Meeting Closed at 20.57

Signed: *A Brownsea*

Date: *4th March 2020*