



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## **Notice of Meeting**

### **To members of the Public and Press**

You are cordially invited to attend a meeting of

### **Redenhall with Harleston Town Council's Leisure Centre Management Committee**

which will be held in the Council Office, Memorial Leisure Centre on

**Monday 3<sup>rd</sup> February 2020 at 6.30pm**

to consider the business detailed below and there will be an opportunity for public participation after agenda items 5 and 14

Signed: *Lynda Ling* - Town Clerk

**Date: 28<sup>th</sup> January 2020**

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## **AGENDA**

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 6<sup>th</sup> January 2020**
5. **Matters arising from the last meeting**

**The meeting will be adjourned for public participation  
(up to a maximum of 15 minutes)**

6. **Reports**
  - Harleston & Waveney Festival report and request for use of the grounds (attendance by Robin Twigge and Tanya Seeley Fox)
  - Squash & Tennis report (attendance by Richard Self)
  - Football Club report
  - Chairman's report
  - Councillor reports (for information only)
  - Clerks report (for information only)
  - Gym report (if any)
  - Maintenance report (if any)
7. **Finance**
  - Income & Expenditure report
  - Approval of expenditure
8. **Leisure Centre Building**
  - Update on items relating to the leisure centre building including –  
Consideration of use of areas within the building  
Downstairs changing facilities update

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
Telephone: 01379 854519, email: [harlestontc@harlestontowncouncil.co.uk](mailto:harlestontc@harlestontowncouncil.co.uk)  
<http://www.harlestontowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

- Discussion on the cost of a roof survey for the Leisure Centre (£480 + VAT or if clocktower survey agreed by Amenities (£480 + VAT) discounted rate of £525 + VAT for both drone surveys)
- Update on upstairs installation of air con/heating and to discuss if a Wi-fi option for the units is an option at a cost of £335 + VAT

**9. Football Club**

Update (if any)

**10. Recreation Grounds**

- Discussion on a letter received from The Harleston Shed
- Consideration of advice received from police regarding vandalism

**11. Gym**

**12. Maintenance**

**13. General items for discussion and agreement**

**14. Significant correspondence**

**The meeting will be adjourned for public participation  
(up to a maximum 5 minutes)**

**15. Date and time of the next meeting – Monday 3<sup>rd</sup> February 2020 at 6.30pm**