



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## **General Information**

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (LAPCP Regulations 2020), this Town Council's Standing Orders will be updated to allow the use of remote meetings while social distancing is in place at the next appropriate meeting.

## **Notice of Meeting**

You are cordially invited to attend a meeting of **Redenhall with Harleston Town Council Leisure Centre Management Committee** which will be held by way of video conferencing on **Monday 13<sup>th</sup> July 2020 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after Agenda Items 5 & 9

Members of the public are welcome to attend by either phone, computer or other device. Please contact the clerk for further information on how to join the meeting on 01379 854519 or email [harlestontc@harlestantowncouncil.co.uk](mailto:harlestontc@harlestantowncouncil.co.uk)

Signed: *Lynda Ling* - Town Clerk

Date: 8<sup>th</sup> July 2020

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## **AGENDA**

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 29<sup>th</sup> June 2020**
5. **Matters arising from the last meeting**

**The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the agenda only**

### **6. Reports**

- Chairman's report
- Clerks report (for information only)
- Maintenance report
- Gym report

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
Telephone: 01379 854519, email: [harlestontc@harlestantowncouncil.co.uk](mailto:harlestontc@harlestantowncouncil.co.uk)  
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

**7. Finance**

- Approval of expenditure

**8. General items for discussion to include all responsibilities of this committee –**

- Discussion quote received from Garretts for the repair of the football club roof and flue work required indoors
- Discussion on repairs to Bowls Club roof
- Discussion on Football club's financial contribution
- Risk assessment
- Discussion on the arrangements for gym staff using flexible furlough
- Coronavirus – LCMC responsibilities, update on actions taken so far and discuss any potential issues arising from current situation
- Discussion on timing of the gym opening
- Update on cleaning of the Leisure Centre Building
- Body Cameras – Update on the legal side for provision of body cameras for the maintenance team members
- Update on situation regarding dogs on the recreation grounds

**9. Significant correspondence**

**The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the agenda only**

**10. Date and time of the next meeting – Monday 3<sup>rd</sup> August 2020 at 6.30pm**