



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

**Minutes of a meeting of
Redenhall with Harleston Town Council's Amenities Committee
Held by means of video conferencing
On Wednesday 1st July 2020 at 6.30pm**

Present: Councillors – Zoe Moyse, Trevor Graham and Michael Hardy

Also, Present: Lynda Ling (Clerk) and Rosie Riches (Office Assistant) Steve Cox (Maintenance Team Leader)

1. **Welcome** – Cllr Moyse (Vice Chairman) welcomed everyone to the meeting
2. **To receive and accept apologies from members unable to attend** – Cllr Adrian Brownsea (Chairman) The resignation of Councillor Lizzy Pegg was noted
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
4. **Approval of minutes**
 - The minutes of the previous Amenities Committee meeting held on Wednesday 3rd June 2020 were agreed. Proposed Cllr Graham, seconded Cllr Hardy **ALL AGREED**
5. **Matters arising**
 - Funding information had been forwarded to every market stall holder
 - Maintenance team leader to obtain a quote for motion detector lights outside the toilets **Action – Maintenance team leader**
 - A quote of £650.00 for the metal grille doors for the toilets has been obtained, councillors discussed this and agreed to go ahead with the addition of anti-tamper locks and hinges without further delay, Proposed Cllr Graham, seconded Cllr Hardy **ALL AGREED**
 - Streetlighting – Awaiting reply from Cozens the contractors
 - Town Sign – Makers would like to have a rough design to be able to quote a price.
6. **Reports**
 - Chairman's report - None
 - Councillor reports – Cllr Graham; John Fuller will be at the marketplace on Saturday 4th July 2pm to formerly thank the Help Hub volunteers, refreshments will be offered to the volunteers.
7. **Allotments**
 - Update – One of the Allotment holders has reported that they had been self-isolating and not able to attend their allotment as much as they would have liked.

8. Market

- Stallholders – Some stallholders have had to re-position their stalls due to the planters and seating on the marketplace. A Hot Dog stall has now joined the market with enquiries from a children’s wear stall

9. War Memorial

- Update – None

10. Car Parks

- General update – The hedges have been cut back and a general tidy up carried out by the maintenance team.
- As a result of new information a recommendation will be made to the Finance committee that no letter asking for donations to the car park should be sent out to the smaller businesses, it was felt that due to difficult trading conditions and the imposed lockdown for Covid19 it would not be appropriate at this time. Proposed Cllr Moyse, seconded Cllr Hardy **ALL AGREED**

11. Public Toilets

- Toilet Doors - Covered previously in the meeting
- Maintenance team leader reported that there was some vandalism to a sign last night.

12. Streetlighting

- Update on LED lantern replacements – Covered previously in the meeting
- Wall brackets – Clerk has written to the resident in Briar Barn asking permission to replace the bracket on their property, there has been no reply from the resident to date.

13. Clocktower

- Exterior survey of the clocktower – No further progress on this to date

14. Cemetery

- Update – None currently.

15. Finance

- Approval of expenditure – None

16. General

- Town Centre – Church Street is to be re-opened.
- Discussion on Buskers using the Market Place for general entertainment – Defer to a later date due to Covid19 restrictions

17. Date of the next meeting – Wednesday 5th August at 6.30pm which will be held by means of video conferencing

Meeting closed at 19.41

Signed.....

Date.....