



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

General Information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (LAPCP Regulations 2020), this Town Council's Standing Orders will be updated to allow the use of remote meetings while social distancing is in place at the next appropriate meeting.

Notice of Meeting

You are cordially invited to attend a meeting of **Redenhall with Harleston Town Council Leisure Centre Management Committee** which will be held by way of video conferencing on **Monday 29th June 2020 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after Agenda Items 5 & 9

Members of the public are welcome to attend by either phone, computer or other device. Please contact the clerk for further information on how to join the meeting on 01379 854519 or email harlestontc@harlestantowncouncil.co.uk

Signed: *Lynda Ling* - Town Clerk
2020

Date: 23rd June

AGENDA

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 22nd June 2020**
5. **Matters arising from the last meeting**

The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the agenda only

6. **Reports**

- Chairman's report
- Clerks report (for information only)
- Maintenance report

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
Telephone: 01379 854519, email: harlestontc@harlestantowncouncil.co.uk
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

7. Finance

- Approval of expenditure

8. General items for discussion to include all responsibilities of this committee –

- Coronavirus – LCMC responsibilities, update on actions taken so far and discuss any potential issues arising from current situation
- Gym Staff – To agree a resolution to re-furlough staff
- Gym Staff furlough – Discuss whether to top up July salaries with 20%
- Discussion on taking gym staff off furlough with a possible tiered return for some staff
- Update on cleaning of the Leisure Centre Building
- Body Cameras – Update on the legal side for provision of body cameras for the maintenance team members
- Update on situation regarding dogs on the recreation grounds

9. Significant correspondence

The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the agenda only

10. Date and time of the next meeting – Monday 6th July 2020 at 6.30pm