



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## General Information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (LAPCP Regulations 2020), this Town Council's Standing Orders will be updated to allow the use of remote meetings while social distancing is in place at the next appropriate meeting.

## Notice of Meeting

Notice is hereby given that you are summoned by the Chairman to attend the next meeting of **Redenhall with Harleston Town Council Leisure Centre Management Committee** which will be held by way of video conferencing on **Monday 8<sup>th</sup> June 2020 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after Agenda Items 5 & 9

**Members:** Cllr. T. Whatling (Chair) Cllr. C. Malinowski (Vice-Chair)  
Cllr. F. Bickley Cllr. Z. Moyses

Signed: Lynda Ling - Town Clerk

Date: 2<sup>nd</sup> June 2020

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## AGENDA

1. Welcome
2. Apologies from members unable to attend
3. Declarations of pecuniary or any other interests
4. Approval of Minutes from last meeting – Wednesday 27<sup>th</sup> May 2020
5. Matters arising from the last meeting

The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the agenda only

### 6. Reports

- Chairman's report
- Clerks report (for information only)
- Maintenance report

### 7. Finance

- Approval of expenditure

### 8. General items for discussion to include all responsibilities of this committee –

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
Telephone: 01379 854519, email: harlestontc@harlestantowncouncil.co.uk  
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm

- Coronavirus – LCMC responsibilities, update on actions taken so far and discuss any potential issues arising from current situation
  - Gym Staff – to agree a resolution to remove one employee from furlough and increase the hours of the currently un-furloughed member of staff to be able to start preparations towards the re-opening of the gym
  - Gym Staff furlough – Discuss whether to top up July salaries with 20%
  - Discussion on taking gym staff off furlough
  - Update on cleaning of the Leisure Centre Building
  - Body Cameras – Provision of body cameras for the maintenance team members
  - Discussion on allowing dogs onto the recreation grounds
9. **Significant correspondence** – Request from Richard Vince to be able to use the recreation ground to be able to teach a Marshal arts club on Saturday mornings

**The meeting will be adjourned for public participation (maximum 20 minutes) for items to be discussed on the agenda only**

10. **Date and time of the next meeting** – Monday 6<sup>th</sup> July 2020 at 6.30pm