



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## Minutes of a meeting of Redenhall with Harleston Town Council's Amenities Committee Held in the Council Offices, Memorial Leisure Centre On Wednesday 4<sup>th</sup> March 2020 at 6.30pm

**Present:** Councillors – Adrian Brownsea, Trevor Graham and Zoe Moyse

**Also, Present:** Rosie Riches (Office Assistant)

1. **Welcome** – Cllr Brownsea (Chairman) welcomed those present to the meeting
2. **To receive and accept apologies from members unable to attend** – Cllrs Michael Hardy and Lizzy Pegg
3. **To receive any declarations of pecuniary or any other interests to matters to be raised at this meeting** – None
4. **Approval of minutes** – The minutes of the previous Amenities Committee meeting held on Wednesday 5<sup>th</sup> February 2020 were agreed. Proposed Cllr Moyse, seconded Cllr Graham **ALL AGREED**
5. **Reports**
  - **Chairman's report** – None
  - **Councillor reports** – None
6. **Allotments**
  - **Up-date on rents owing** – 2 payments remain outstanding; the allotment holders have been contacted by telephone and payment will be made by the end of this week.
  - **Front Hedgerow** – It was agreed by councillors to obtain prices for cutting this back.
  - **To note the date of the AGM Wednesday 8<sup>th</sup> April** – Cllr Graham agreed to attend this on behalf of the Amenities committee
7. **Market**
  - **Up-date** – All seems well 6 stalls attended today.
  - **Town Sign** – It was agreed to obtain pictures and prices for various types of signage, pre-circulate the information for an informed decision to be made at the next meeting. An article could then be placed in the Grapevine magazine
8. **War Memorial**
  - **Up-date** – Maintenance team report was noted, councillors requested maintenance team leader attend a future meeting to discuss future plans for this area. **Action Maintenance Team**

## 9. Car Parks

- **General update** – Costings and sample pictures of surfacing at the entrance to the Church Street car park were circulated, councillors decided that the best course of action would be a site visit before deciding which surface to go for and bring back to the next meeting.

## 10. Public Toilets

- **Update on toilet block including completion of transfer of lease** – The Title Deed transfer was noted by councillors. Clerk to write to SNC seeking urgent removal of the now redundant toilet block **Action Clerk**
- **Toilet Doors – Cost agreement** – It was agreed to obtain firm costs for grill type doors to bring to the next committee meeting. Maintenance team leader to be asked the situation on brighter lights around the toilet area. Cllr Moyse will enquire at the Co-op about an additional camera. The Gents and Ladies toilets to remain closed until suitable doors can be installed, this information will be published in the Grapevine and on HTC Facebook page.

**Action Clerk**

## 11. Streetlighting

- **Update on LED lantern replacements** – No update currently

## 12. Clocktower

- **Exterior survey of the clocktower** – This will be carried out on 30<sup>th</sup> March

## 13. Cemetery

- **Request for a refund of fees already paid for interment plot no longer required** – Councillors discussed this and felt it appropriate to refund £130.00 Proposed Cllr Graham, seconded Cllr Moyse **ALL AGREED**
- **General update** – It was agreed to further discuss the prospect of a shelter at a future date, concerns have been raised about vandalism and anti-social behaviour which has proved to be excessive in other areas.

## 14. Finance

- **Approval of expenditure** – BACS – DJ Ireland Groundwork- (Re-Line the bus only sign and lines at Bullock Fair Car Park) £422.40 Proposed Cllr Moyse, seconded Cllr Graham **ALL AGREED**

## 15. General

- **Consideration of a defibrillator in the town, costs and contributions from outside organisations** – It was agreed by councillors to obtain further information on the on-going costs of this and possible location at either the archway near to JD Youngs or the Swan Hotel. Cllrs agreed to put this on the next Amenities agenda.

16. **Date of the next meeting** – Wednesday 1<sup>st</sup> April 2020 at 6.30pm in the Town Council Office, Harleston Leisure Centre

**Meeting Closed at 20.27**

**Signed:** *Z. Moyse*

**Date:** *3/6/2020*