



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes

of the meeting of the Harleston Environment Committee held on Tuesday 6th February 2018 at 6.30pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors; Ian Broughton, Adrian Brownsea and Richard Joselyn

Also present: Lynda Ling (Clerk)

1. **Welcome** – Cllr. Brownsea welcomed those present at the meeting
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** - None
4. **To approve the minutes of a meeting of the Environment Committee held on Tuesday 9th January 2018** – Agreement proposed by Councillor Joselyn and seconded by Councillor Bickley.

ALL AGREED

5. **Matters arising** – The clerk has been making enquiries regarding funding for the war memorial and had taken advice from Chris Bennett, Senior C & D Officer at South Norfolk Council. Some suggestions had been put forward by Chris and it was agreed the clerk should chase these up. Cllr. Brownsea also suggested that Young Farmers, Army Cadets, Community groups, could be approached to help do some initial clearing works. Both Cllrs. Brownsea and Joselyn apologised for not attending an informal meeting with contractors the week before.
6. **Chairman's report** – Cllr. Brownsea reported that the petrol station is ceasing trading as from 22nd February for up to 3 months while works are taking place.
7. **Update on security aspects of the churchyard and cemetery following site visit** – Cllr. Brownsea suggested that a letter should be written to Mr. Whipps out of courtesy (owner of the adjacent field) to make him aware of what the problem is and suggested remedial action. Roy Whipps – Low Road, Harleston. We are writing this letter on assumption that you are still the landowner.
8. **Request for a dog bin at the end of Factory Close** – It was suggested that a letter to the writer of the email should be sent explaining that the budget has been spent for this year, however enquiries will be made to South Norfolk Council to find out if there are any bins in Harleston not being utilised to their fullest capacity and look into relocating it.
9. **Discussion on the old toilet block, lease/freehold and discuss the way forward for the project** - A short discussion was held on whether the council should look at taking on a leasehold or the freehold for the old toilet block. Cllr. Joselyn proposed taking on the freehold which was seconded by Cllr. Broughton subject to the promise of up to £60,000 being made in writing by SNC. This decision by the Environment Committee will be ratified at town council. **ALL AGREED**

10. Discussion and agreement on the next phase of the street lighting programme and decide on the type of lamps (including LED wattage) – The clerk informed members of the cost for the agreed next stage of the replacement lighting programme. Last year it was agreed to focus on Jays Green, Lovat Close, Church View and St. Mary’s Close. Prices had been given by the electrical contractor for replacement LED lights only or 11 replacement columns and LED lanterns. After some discussion it was proposed by Cllr. Bickley to replace columns and lanterns at a cost of £17,545.00 plus VAT which was seconded by Cllr. Joselyn. **ALL AGREED**

The clerk informed members that following a recent lantern being repaired on Briar Walk, a nearby resident had called to say it was too bright and could something be done about it.

11. Discussion on Broad Street car park lighting (including bollard lights) – Problems have arisen with the Broad Street Car Park lighting, with all lights being out at one point last month. An inspection of the bollards leading up to the car park found that the timer was broken which controlled all the bollard lights. At present some bollard lights have been fixed sufficiently to be on but they are lit 24 hours a day. Other issues arose with the streetlights on the car park itself with four out of the five being out. The contractor has given a breakdown of prices for replacement bollard lights and some remedial work to the streetlights on the car park which totals £4650.00. Cllrs. Brownsea and Joselyn offered to meet at the car park the following day to assess the situation with the bollard lights and report back to committee.

12. Councillors reports - None

13. To be informed of significant correspondence and agree any action - None

14. Confirmation of the date and time of next meeting – Tuesday 6th March 2018 at 6.30pm at the Council Office, Harleston Leisure Centre

Meeting ended at 8.02pm

Signed

Date