



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Minutes

of the meeting of the Harleston Environment Committee held on Tuesday 9th January 2018 at 6pm in the Council Offices at the Memorial Leisure Centre, Harleston

Present: Councillors; Frances Bickley, Ian Broughton, Adrian Brownsea and Richard Joselyn

Also present: Lynda Ling (Clerk)

1. **Welcome** – Cllr. Brownsea welcomed those present at the meeting
2. **To receive and accept apologies from members unable to attend** – None
3. **To receive any declarations of pecuniary or any other interests in particular matters to be raised at this meeting** - None
4. **To approve the minutes of a meeting of the Environment Committee held on Monday 18th December 2017** – Agreement proposed by Councillor Broughton and seconded by Councillor Joselyn.

ALL AGREED

5. **Matters arising** – None
6. **Chairman's report** - None
7. **Discussion on the concerns raised by Rev. Nigel Tuffnell on security aspects of the churchyard and cemetery** – A meeting had been arranged to meet with a churchwarden to discuss any issues, but unfortunately the meeting had to be cancelled due to illness. Another meeting has been organised for the following Tuesday and will be reported on at the next meeting.
8. **Discussion on the old toilet block, suggested renovations and to discuss the way forward for the project** – Cllr. Joselyn mentioned the site meeting which has been arranged for 25th January with a contractor who has experience of quoting for the refurbishment of public conveniences, this has been arranged through South Norfolk Council. A discussion was held on the leases on offer and the merits on the freehold option versus a lease. Councillor asked who would be attending the site meeting and it was agreed to invite all members of the Environment Committee as well as Cllr. Marjoram, who has attended a previous meeting. It was also suggested that it may be prudent to contact other councils who have gone through the process to ask advice and perhaps arrange a visit to look at the refurbished conveniences.
9. **Discussion regarding the war memorial refurbishment** – Cllr. Brownsea suggested that the refurbishment of the war memorial be put on hold for the moment and wait until the budget is agreed. A discussion ensued and it was suggested that community groups could be contacted to ask if anyone is willing to help with some of the clearance of the weeds etc. to save on money and that funding should be looking into. A brief discussion took place on the availability of CIL monies for this purpose.

10. Discussion on budget assessment for 2018/19 – Cllr. Brownsea asked if anyone had any thoughts for items for the budget. Changing to LED lighting has been mentioned before but the clerk had not received any prices for LED's despite requesting it a number of times. It was also suggested that the budget for the clock tower and bus shelters could be deleted, however, the clerk reminded members that the clock tower does have an annual cost for the clock winder and a small cost for maintenance and cleaning materials for the bus shelters.

11. Councillors reports –

Cllr. Bickley – Car crashed into the railings on Swan Lane earlier today

Cllr. Joselyn – Any update on the old bank on Mendham Lane – still looking untidy. The clerk informed members that she had been informed by the estate agents that the property had been sold subject to contract and it was possibly intended to be converted into a residential dwelling.

15. To be informed of significant correspondence and agree any action – The clerk relayed the contents of an email from Gary Overland of Highways relating to Straight Lane and the emergency closure which was required after works commenced on the removal of a tree stump which was moving the brick wall and creating a hazard.

Meeting ended at 7.08pm

Signed

Date