



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling  
Chairman: Mrs F. Bickley

## Notice of Meeting

### To members of the Public and Press

You are cordially invited to attend a meeting of **Redenhall with Harleston Town Council's Finance Committee** which will be held at the Council Offices, Memorial Leisure Centre on **Tuesday 13<sup>th</sup> February 2018 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after agenda item 13

Signed: *Lynda Ling*

Town Clerk

Date: 7<sup>th</sup> February 2018

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## AGENDA

1. To receive and accept apologies from members unable to attend.
2. To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.
3. To approve the minutes of the meeting held on Monday 15<sup>th</sup> January 2018
4. To receive a monthly finance report
5. Matters arising
6. Chairman's Report
7. To discuss any outstanding grant applications and agree any action
8. To discuss the management of GDPR data and its implications, and agree any action
9. To discuss and agree for recommendation to town council, the 2018/19 draft budget and further precept considerations and agree any action
10. To review and agree the Financial Risk Assessment and agree any action
11. To recommend to full council agreement of the appointment of the internal auditor.
12. To discuss (and agree where necessary) any expenditure proposals from other committees and working groups.
13. Resolution to engage assistance with end of year accounts (Pauline James (if available) or Rialtas) and agree any action

### Meeting will be adjourned for public participation

14. To confirm the date of the next meeting: Tuesday 13<sup>th</sup> March 2018 at 6.30pm

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
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<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm