



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

Notice of Meeting

For a Personnel Committee meeting which will be held in the Town Council Office, Memorial Leisure Centre, Wilderness Lane on Tuesday 28th November 2017 at 6.15pm to consider the business detailed below

Signed: *Lynda Ling*

Town Clerk

Date: 23rd November 2017

AGENDA

1. Welcome
2. To receive and accept apologies from members unable to attend.
3. To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.
4. To resolve to agree the minutes of the meeting held on Tuesday 19th September 2017
5. To discuss gym staff related items (including a report produced by the gym manager regarding salary budget considerations) and agree any action
6. To discuss staff related items (including a review at the end of a probationary period and social media communications) and agree any action
7. To discuss any other items relating to personnel generally and agree any action
8. Councillor reports
9. To confirm the date of the next meeting.