



Redenhall with Harleston Town Council

General Information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (LAPCP Regulations 2020), this Town Council's Standing Orders will be updated to allow the use of remote meetings while social distancing is in place at the next appropriate meeting.

Notice of Meeting

You are cordially invited to attend a meeting of **Redenhall with Harleston Town Council Leisure Centre Management Committee** which will be held by way of video conferencing on **Wednesday 27th May 2020 at 6.30pm** to consider the business detailed below and there will be an opportunity for public participation after Agenda Item 5

Members of the public are welcome to attend by either phone, computer or other device. Please contact the clerk for further information on how to join the meeting on 01379 854519 or email harlestontc@harlestantowncouncil.co.uk

Signed: *Lynda Ling*
Town Clerk

Date: 21st May 2020

AGENDA

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of pecuniary or any other interests**
4. **Approval of Minutes from last meeting – Monday 4th May 2020**
5. **Matters arising from the last meeting**

The Meeting will be adjourned for public participation for items to be discussed on the agenda only (maximum 10 minutes)

6. **General items for discussion to include all responsibilities of this committee –**
 - **COVID19** – To discuss and agree the framework required for the re-opening of the gym and leisure centre during social distancing, to include unfurloughing of staff and operating guidance, policies and procedures for gym members and staff
7. **Significant correspondence**
8. **Date and time of the next meeting – Monday 8th June 2020 at 6.30pm**

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD
Telephone: 01379 854519, email: harlestontc@harlestantowncouncil.co.uk
<http://www.harlestantowncouncil.co.uk>

Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm