



Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling
Chairman: Mr B. Woods

Notice of Meeting

For a Personnel Committee meeting which will be held in the Town Council Office, Memorial Leisure Centre, Wilderness Lane on Monday 18th September 2017 at 6.30pm to consider the business detailed below

Signed: *Lynda Ling*

Town Clerk

Date: 12th September 2017

AGENDA

1. Welcome
2. To receive and accept apologies from members unable to attend.
3. To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.
4. To resolve to agree the minutes of the meeting held on Tuesday 24th July 2017
5. To discuss gym staff related items and agree any action
6. To discuss town council staff related items, which may include working hours/working from home and agree any action
7. To discuss any other items relating to personnel generally and agree any action
8. Councillor reports
9. To confirm the date of the next meeting.