



# Redenhall with Harleston Town Council

Clerk: Mrs. L. Ling

## **Notice of Meeting to Members of the Public and Press**

You are cordially invited to attend a meeting of Redenhall with Harleston Town Council, Recreation Committee which will be held in the Council Offices, Harleston Leisure Centre, on Wednesday 7<sup>th</sup> February at 7.00 pm to consider the business detailed below.

There will be an opportunity for public participation after agenda items 4 and 18

**Signed: Lynda Ling – Town Clerk**

**Date: 31<sup>st</sup> January 2018**

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## **AGENDA**

1. Welcome
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of pecuniary or any other Interests in particular matters to be raised at this meeting
4. To approve the minutes of a meeting of the Recreation Committee held on Wednesday 13<sup>th</sup> December 2017  
**The meeting will be adjourned for public participation (up to a maximum of 15 minutes)**
5. Matters arising
6. Chairman's report
7. To receive reports from regarding the gym, maintenance, any club reports and agree any action
8. To receive an update on a meeting with the tennis and squash club which will include maintenance of the tennis courts, weekend court bookings and court signage and agree any action
9. To consider items relating to the recreation grounds (including football club and annual renewal of the NPFA at a cost of £30) and agree any action
10. To discuss the maintenance team being able to access wi-fi in their lock-up and agree any action
11. To discuss maintenance issues in the building (which will include the results of the survey carried out by a surveyor) and agree any action
12. To discuss the leisure centre car parks and agree any action
13. To agree scaffold tower training for two members of staff at a cost of £145 each and agree any action
14. To discuss the contract for the grass cutting which ends in March 2018 and agree any action
15. To receive reports from committee members (for information only)
16. To receive a clerks report (for information only)
17. To resolve to approve items of expenditure
18. To be informed of significant correspondence and agree any necessary action  
**The meeting will be adjourned for public participation (up to a maximum 5 minutes)**
19. To confirm the date of the next meeting – Wednesday 7<sup>th</sup> March 2018 at 7.00pm in the Social Room, Harleston Leisure Centre

Memorial Leisure Centre, Wilderness Lane, Harleston, Norfolk. IP20 9DD  
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Office Hours: Monday, Tuesday & Friday 9.30am to 1pm and Wednesdays 1pm to 5pm